

2023

# Franklin University ANNUAL SECURITY REPORT



The Department of  
Safety and Security  
Services

CRIME STATISTICS  
2020-2022

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**Franklin University Safety & Security Services****(614) 947-6902 or 911 for Emergency****Fisher Hall, Rm. 154****Message from the Vice President for Campus Services**

Franklin University was founded in 1902 and has grown to become a prominent and well-regarded leader in the world of higher education. Located in downtown Columbus, Ohio, the University considers safety and security to be of paramount importance. Working collaboratively with our community partners such as the Columbus Division of Police and Columbus Fire Department, the Discovery Special Improvement District, and others, the Department of Safety and Security Services (DSSS) maintains a safe environment in which our university community can effectively learn and work. This collaboration with our wider community is essential for our success and the continued well-being and safety of our students, faculty, staff, and guests.

The men and women of the DSSS play an important role in supporting the University's mission, vision, and values, and are dedicated to being at their best for our students. Beyond providing a physical security presence at the Franklin University campus, DSSS personnel are trained in life safety and emergency response, and work to promote security awareness among members of the Franklin University community.

The following Annual Security Report (ASR) summarizes on-campus and local crime statistics in accordance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990. The report provides information on our safety and security policies as well as resources that are available to our current and prospective students, faculty, staff, and visitors. Thank you for taking the time to review this information and for helping us to continue to make Franklin University a safe and welcoming learning environment.



Carl W. Brown, MS  
Vice President for Campus Services

## INTRODUCTION

The Jeanne CLERY Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, commonly referred to as the "CLERY Act," requires institutions of higher education receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.

The Higher Education Opportunity Act (HEOA) of 2008 made several changes to the CLERY Act and are hereby incorporated as part of Franklin University policy.

This policy was prepared as part of Franklin University's commitment to safety and security on campus and to meet the requirements of the Student Right to Know and Campus Security Act of 1990 (amended November 1998 and renamed the CLERY Act and further amended by the Higher Education Opportunity Act of 2008). This act requires colleges and universities to prepare, publish, and distribute to all prospective students, current students, and employees information pertaining to the University security policies, procedures, and programs. Franklin University's Department of Safety and Security Services (DSSS) is responsible for preparing and distributing the Annual Security Report to the Franklin University community. This report is available on the Franklin University website at <https://www.franklin.edu/about-us/university-details/safety-security>

Information on specific crimes reported at the Main Campus and each of the locations in the last three years is included in the crime statistic charts toward the end of the report. This Institution does not have residential facilities, separate campuses, or off-campus student organizations. Franklin University does have on-campus student organizations. Below, you will also find contact numbers for the main campus, and each of the locations.

**CONTACT INFORMATION**

**Vice President for Campus Services**

614.947.6080

**Assistant Director of Safety and Security Services**

614.947.6920

**Assistant Director of Emergency Operations**

614.947.6913

**Executive Director of Public Relations**

614.947.6581

**ON-CAMPUS SECURITY**

**Franklin University Main Campus**

614.947.6902

**CO- LOCATIONS**

**Edison State Community College – Troy, OH**

937.778.8600

**CLERY REPORTABLE OFFENSES****Criminal Offenses**

- Murder/ Non-negligent manslaughter
- Manslaughter by Negligence
- Sex Offenses - Forcible
  1. Rape
  2. Fondling
- Sex Offenses – Non-forcible
  1. Incest
  2. Statutory rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Stalking
- Domestic Violence
- Dating Violence

**Disciplinary Actions/Arrest**

- Liquor Law Violations/Arrests
- Drug Law Violations/Arrests
- Weapon Law Violations/Arrests

**Hate Crimes**

- Murder/ Non-negligent manslaughter
- Manslaughter by Negligence
- Sex Offenses - Forcible
  1. Rape
  2. Fondling
- Sex Offenses – Non-forcible
  1. Incest
  2. Statutory rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Stalking
- Domestic Violence
- Dating Violence
- Simple Assault
- Larceny Theft
- Intimidation
- Destruction/damage/vandalism of property

## DEFINITIONS

**Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

**Non-Campus:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for purposes of data collection and this report, does not include businesses or private residences adjacent to the campus.

**Hate Crime:** Criminal offense against a person or property which is motivated in whole or in part, by the Offender's bias.

**Bias:** A pre-formed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin.

**Consent:** Mutually-understood and communicated agreement regarding the conditions of sexual activity. Consent is informed, knowing, and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable permission regarding the conditions of sexual activity. Consent to one form of sexual activity cannot imply consent to other forms of sexual activity.

## CRIMINAL OFFENSES

**Murder/Non-Negligent Manslaughter:** The willful killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.



**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy-riding)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and the making of narcotic drugs. The relevant substances include opium, or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (Barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of state laws or local laws/ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**NOTE:** The above-listed crime definitions are from the Uniform Crime Reporting Handbook

### **HATE CRIMES (Crimes Motivated by Bias)**

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where the offender does not display a weapon, and the victim suffers no obvious severe, or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

## FEDERAL CLERY ACT DEFINITIONS

### DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault, and stalking as follows:

**Domestic Violence:**

- i. A Felony or misdemeanor crime of violence committed—
  - A) By a current or former spouse or intimate partner of the victim;
  - B) By a person with whom the victim shares a child in common;
  - C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
  - E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- ii. For the purposes of this definition—
  - A) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - B) Dating violence does not include acts covered under the definition of domestic violence.

- iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

**Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.”

- o **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- o **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- o **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- o **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

**Stalking:**

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  - A) Fear for the person’s safety or the safety of others; or
  - B) Suffer substantial emotional distress.
- ii. For the purposes of this definition—
  - A) *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
  - B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
  - C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

- iii. For the purposes of complying with the requirements of the Clery Act and 34 C.F.R. section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act Reporting.

## JURISDICTIONAL DEFINITIONS

### DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

**Domestic Violence:**

The state of **Ohio** defines domestic violence as follows: <http://codes.ohio.gov/orc/2919.25>

**Dating Violence:**

The state of **Ohio** does not have a definition of dating violence.

**Sexual Assault:**

The state of **Ohio** does not have a definition of sexual assault.

**Stalking:**

The state of **Ohio** defines stalking as follows: <http://codes.ohio.gov/orc/2903.22>

**Consent:**

The state of **Ohio** defines consent as follows: <http://codes.ohio.gov/orc/5924.120>

CLERY REPORTABLE GEOGRAPHICAL LOCATIONS



To view and download this map online, visit [franklin.edu/locations](http://franklin.edu/locations)



The above map represents the Main Campus reporting area. You can find a link to each of our suburban and colocations (non-campus) on our website at [www.Franklin.edu](http://www.Franklin.edu)

### DAILY CRIME LOG

The daily crime log records criminal incidents and alleged criminal incidents that are reported to or identified by the Department of Safety and Security Services. The daily crime log is available at each location during regular business hours and contains the nature of the crime, the general location, the date/time it occurred and the status of the case/incident if applicable. Crime logs at our Co-Locations (host location) are maintained by the Host Institution via their Police Department or Security Department. If data is needed past the last posted 60-day period, please contact the Department of Safety and Security Services at 614.947.6902. You may contact the Vice President for Campus Services at 614.947.6080 if you have any questions regarding the logs.

### SECURITY AND ACCESS POLICY

Franklin University is a private, non-profit educational institution whose grounds are open to members of the University Community, including students, faculty, staff, visitors, and the public. During business hours, student buildings at the University will be open to students, employees, contractors, guests, and visitors with a legitimate business or educational purpose. During non-business hours, access to University facilities is by badge access only. After-hour access is only permitted by written request to the DSSS.

Franklin University is committed to providing a safe and secure environment for faculty, students, and staff while balancing the need to protect the assets of the University and providing broad access to public areas for the University community. Certain facilities, by the nature of their function, are open to public access. Other buildings have restricted access protocols in place at all hours. Campus Security and Special Duty Officers regularly patrol grounds and buildings. All other locations have campus security and special duty officers patrolling the location while classes are being held. For further information on security of and access to campus facilities, please refer to our After Hours Access policy which can be found at <https://www.franklin.edu/about-us/university-details/safety-security>. For specific information regarding access to a particular building, contact DSSS at 614-947-6902. Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. DSSS personnel report any unsafe conditions related to facilities or landscaping immediately to Facilities Management utilizing an on-line work order ticketing system. Any unsafe condition that poses an immediate threat to life safety is immediately communicated to an on-duty Facilities team member for repair.

At Franklin University's Co-locations, each host Institution determines its security and access policies. At Franklin University's Co-Locations, all facilities and landscaping are maintained by the host Institution in a manner that is intended to minimize hazardous conditions. If an unsafe condition or hazard is communicated to DSSS personnel, they report the information to that Co-Location's local police department or security department.

### EMERGENCY (IMMEDIATE) NOTIFICATION POLICY

In the event of a serious incident that poses an immediate threat to members of the Franklin community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated upon the confirmation from the Campus Special Duty Officer or DSSS personnel of a significant emergency or dangerous situation involving an immediate threat to the health or safety of visitors, students or staff occurring on campus. These methods of communication include:

- Franklin University Alerts (text messaging and e-mail),
- InformaCast (IP telephone broadcasts)
- Face to face communication
- Franklin's radio system
- Blast e-mailing
- Social media posts

The University will post updates during a critical incident on Franklin's website at <http://www.franklin.edu>. The Department of Safety and Security Services will, without delay and considering the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Department of Safety & Security Services (DSSS) is responsible for the activation of Franklin University Alerts and InformaCast messages. At the direction of a member of DSSS or a Franklin University Senior Business Leader, Franklin University's Department of Safety & Security Services and Help Desk personnel can activate these systems.

Incidents that occur that are not an immediate threat to students, faculty, or staff will be evaluated by the Department of Safety and Security Services in concert with the Vice President for Campus Services (if available) to determine the need for an alert. Any member of the Department of Safety and Security Services may initiate an alert without consulting the previously mentioned person(s) if in their professional judgment, consulting with said person(s) will unduly delay the emergency notification process.

### FRANKLIN ALERTS

Franklin University Alerts is a text messaging and email notification system that will notify registered users when there is a major emergency, crisis, disaster; or other emergency closing or delay information for Franklin University locations. Franklin University faculty, staff, and students are automatically enrolled in the Franklin University Alerts system via their Franklin University email address and provided cellular phone number. Once enrolled in the Franklin University Alerts system, users have the opportunity to "opt-out" of the system and not receive future notifications. The "opt-out" process is communicated to users via their Franklin University email. Registration information will not be shared with outside sources and will only be used to send emergency messages.

Additional mobile phone numbers may be added to the Franklin University Alerts system by texting **FranklinAlerts** to **79516**. The Franklin University Alerts system will send a text message stating, *"You have successfully added your subscription."*

Once Franklin University sends an alert message through the Franklin University Alerts system, the message is sent to a large number of telephone and email service providers. These providers control how quickly messages are delivered to phones and email mailboxes. If there are any delayed messages, the delay is usually due to the telephone/email provider and how the provider's network has processed the message. Emergency information and weather delays, or cancellations are also posted on the Franklin University Web site at [www.Franklin.edu](http://www.Franklin.edu)

The Department of Safety & Security Services may prepare a Franklin University Alert whenever a report is received of a violent incident against a person or a particularly threatening incident against property on campus that represents an ongoing danger to the safety of students, faculty, and staff.

Additionally, the Department of Safety and Security Services may issue a Franklin University alert in the following circumstances:

- Weather Closing
- Severe weather
- Hostile Intruder
- Police Emergency
- Shooting
- Gas leak
- Biological Threat
- Bomb Threat
- Power Outage
- Emergency Situation
- All Clear



For each Co-Location, Franklin University will share their student database with the Host Institution in order for the student to receive any Co-Location emergency messages. Franklin enrollment personnel will capture Directory Information (e-mail and cell phone #) at the time of our student registration. Our records are updated daily and shared with the Host Institution. Franklin University DSSS personnel will also be registered. DSSS will work with the Host Institution in the event of an emergency to help assist Franklin University students and staff.

#### TIMELY WARNING POLICY

If a situation arises, either on or off campus, that, in the judgment of the Department of Safety and Security Services personnel, constitutes a serious or continuing threat to the safety of students or staff, a campus wide “timely warning” will be issued. Information for this type of warning may also be provided by other law enforcement agencies or offices. Every attempt will be made to distribute a warning in a timely manner. However, the release is subject to the availability of accurate facts concerning the incident. Warnings can be distributed to students, faculty, and staff through e-mail, fliers, web page posted messages, Franklin’s radio system, and face-to-face communication. Some or all of these methods of communication may be activated and used for issuing a timely warning. Anyone with information warranting a Timely Warning should report the circumstances to DSSS, by phone at 614-947-6902 or by campus telephone at extension 6902.

The Department of Safety & Security Services will initiate a timely warning whenever a report is received for any CLERY Act crime or a particularly threatening incident against persons or property on campus that represents an ongoing danger to the safety of students, faculty, and staff. Timely information will be widely distributed throughout campus, provided to campus media representatives, posted on the DSSS web site and, to the extent possible, emailed as quickly as possible to select University offices as deemed appropriate by DSSS. Depending on specific facts of the event, Franklin University website and blast emails can also be utilized to disseminate the timely warning.

Whenever a law enforcement agency issues a news release about an off-campus crime that represents an ongoing threat to the safety of students, faculty, and staff, the University may assist in the distribution of this information to the campus community. Further details on the Timely Warning policy can be found at <https://www.franklin.edu/about-us/university-details/safety-security>

At each Co-Location, the Host Institution will initiate a timely warning whenever a report is received for any CLERY Act crime or a particularly threatening incident against persons or property on campus that represents an ongoing danger to the safety of students, faculty, and staff. DSSS will work with the Host Institution in the event of an emergency to help assist Franklin University students and staff.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The University has developed an “all-hazards approach” to the mitigation of emergencies on campus. This plan referred to as the Crisis Management Plan (CMP), delineates the University’s response to any human or natural incident. The plan incorporates an “all-hazards approach” to emergency management and provides a standard format for incident planning and details the response activities implemented during a crisis.

The CMP is a basic guide for providing a response system to a major crisis or emergency occurring at any Franklin University location. It is placed into operation whenever an emergency affecting the campus cannot be controlled through routine, daily and regular channels and procedures. The response to any major crisis or disturbance will always be conducted within the framework of this plan.

The Crisis Management Response Structure has a two-fold purpose:

- To develop and maintain awareness of the crisis or emergency situation for University leaders
- To coordinate support and assistance for emergency responders

The University is committed to the use of the Incident Command System (ICS) methodology and principles in its response to any crisis or emergency situation. The Incident Command System was developed to be a systematic tool for the command, control, and coordination of an emergency response. It provides common disaster management language, which allows an organization to communicate its priorities and assign designated personnel to carry out specific responsibilities. The Emergency Management Guide can be accessed at: <https://www.franklin.edu/about-us/university-details/safety-security>

## ANNUAL TESTING

The University will test its response to emergency incidents by conducting at least one tabletop, functional, or full-scale exercise per calendar year related to a crisis or emergency event on campus. This test will allow the University's Crisis Management Team (CMT) the opportunity to test current University crisis management plans in this simulation exercise.

In addition, at least one time per year, Franklin's DSSS will conduct and document at least one fire drill to assess evacuation procedures. This drill also allows University officials the opportunity to evaluate rally point locations as to their size and suitability.

Annually, Franklin’s DSSS will conduct a Crisis Management Team recall drill. This drill allows University officials to evaluate the call in and response time for all Crisis Management Team members in the event of an emergency. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. Evacuation drills are used as a way to educate and train occupants on issues specific to their building. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored by DSSS personnel, and in some instances, local public safety agencies to evaluate building egress and behavioral patterns of building occupants. Reports are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration. Franklin University will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

#### **POLICIES FOR PROMPT AND ACCURATE REPORTING OF CRIMES**

Any person involved in, who is a witness to a life-threatening emergency, or serious crime should call 9-1-1 immediately. Criminal acts or other emergencies should also be reported immediately to Franklin University Safety and Security Services at 614-947-6902 or in person at the DSSS offices in Fisher Hall, room 154, or the host institution's Security or Police Department noted on page six of this report. Most states have laws requiring persons who have knowledge of a felony (a victim of or witness to the crime) to report the crime to the police. Failure to report a felony crime may itself be a crime. Franklin University Crime Reporting Policy can be found on our website at <https://www.franklin.edu/about-us/university-details/safety-security>

Crimes should be reported to the DSSS to aid in providing timely warning notices to the community when appropriate and ensure inclusion in the annual crime statistics. Clery Act reportable offenses that are known to the University are reported to the local police agencies. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted through the court systems of each jurisdiction in which the campus location resides. Campus Special Duty Police officers work closely with local, state, and federal police agencies and have direct radio communication with their agency's radio network.

#### **CONFIDENTIAL REPORTING PROCEDURES**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. Lighthouse Services allows students, faculty, and staff, the opportunity to file a report on the details of an incident without revealing your identity. This reporting system may be accessed via the following link: <https://www.lighthouse-services.com/Franklin>

The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the University can keep a record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime's statistics for the institution.

Franklin University's Office of Community Standards has incorporated the use of Maxient software to track and record incidents within the advocate system. The advocate system is a comprehensive university management tool that assists Franklin University employees in working through Student Code of Conduct cases. It also enables students, staff, and community members to report incidents, violations, complaints, and grievances to the Office of Community Standards. The use of the Advocate System will allow Franklin University to better serve its student population by making it more convenient to report an incident while allowing the University to better track student conduct incidents. These incidents can be reported at [advocate@franklin.edu](mailto:advocate@franklin.edu)

### IMMEDIATE ACTION FOR CRIME VICTIMS

If you have become the victim of a crime on campus or in a campus-controlled facility or at a co-location, please take the following steps:

- Immediately report the crime to the Department of Safety and Security Services, co-location security office or police, or the local police department.
- Do not leave the area until you have spoken with a security, or police officer about the incident. However, your safety is the primary concern; if you feel safer leaving the area, do so, and call security as soon as you can.
- Write down a description of the suspect, noting gender, race, clothing, and/or any other identifying characteristics. If the suspect enters a vehicle, get a description of the vehicle, license plate number, and direction of travel.
- Preserve evidence; do not touch or move anything.
- In case of a sexual assault, do not launder clothing or take a shower and preserve all clothing. There may be valuable transfer evidence on your clothing or body. Immediately seek medical treatment at the nearest hospital.

For more information, see Ohio Health Sexual Assault Response Network (SARNCO) at:

<https://www.ohiohealth.com/community-health/sarnco>

### COUNSELING SERVICES FOR CRIME VICTIMS

Information about counseling and other resources available to victims and witnesses of a crime can be located at <http://www.ohioattorneygeneral.gov/About-AG/Service-Divisions/Crime-Victims-Services>. This information is made available to provide Franklin University community members with specific information about community resources and counseling services available. If an employee of the University, the Employee Assistance Program is available for use. Franklin University's Human Resources Department should also be consulted. Counseling service information for victims of sexual assault is available through our Title IX coordinator at [TitleIX@franklin.edu](mailto:TitleIX@franklin.edu) or 614-947-6913. The University does not provide counseling services to sexual assault crime victims but will assist the student in obtaining counseling in their local area. Current Franklin University students may also access the My Student Support Program (My SSP) for free, 24/7, confidential counseling services. More information is available at <https://www.franklin.edu/current-students/student-services/counseling-services>

Victims of sexual assault can also contact the Rape, Abuse & Incest National Network (RAINN) National Sexual Assault Hotline at 800-656-HOPE or online at [www.rainn.org](http://www.rainn.org) for sexual counseling and referral services.

County agencies and the state of Ohio are also charged with supporting victims and witnesses. This information will be provided by the law enforcement agency with jurisdiction in the area of the incident. The Ohio Attorney General's Crime Victim Section provides funding and services to aid victims, training for professionals who assist them, grants for victim service providers, and crime prevention programs for Ohio communities. For more information, visit the Ohio Attorney General's web page at

<https://www.ohioattorneygeneral.gov/individuals-and-families/victims/apply-for-victims-compensation>

The Attorney General also provides a web site where you can obtain information about the custody status of an offender 24-hours a day. This website, called VINELink, is the online version of VINE (Victim Information and Notification Everyday) and the National Victim Notification Network and can be accessed at

<https://www.vinelink.com/#/home/site/36001>

### **POLICY FOR REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISTICS**

The University's Department of Safety & Security Services prepares an annual security report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus, regional locations, and co-locations. Each regional location provides updated information to comply with the Clery Act. The crime statistics are listed below by location or co-location.

### **PREPARING ANNUAL SECURITY REPORT**

The Vice President for Campus Services in cooperation with other university departments is responsible for the preparation of the University's Annual Security Report (ASR). Crimes occurring immediately adjacent to, or on University property and reported to the following individuals or offices will be included in the annual crime statistics report which is published as part of the University's ASR.

- Dean of Students
- Chief of Staff and Sr. VP for Administration
- Provost and Sr. VP for Academic Affairs
- VP for Campus Services
- Director of Human Resources
- Executive Director of Domestic Expansion and Regional Campuses
- University Registrar
- Director of Accreditation & Institutional Effectiveness
- Franklin University DSSS
- Administrative Services Director
- Suburban Location Operations Manager
- Numerous Suburban Location Law Enforcement Agencies (County & State)
- Director of Student Engagement
- Director of Student Development
- Director of International Services and programs
- Director of Community Standards
- Student Organization Advisors

**CAMPUS LAW ENFORCEMENT AUTHORITY****POLICY STATEMENT ADDRESSING THE AUTHORITY OF NON-SWORN DSSS PERSONNEL**

The Department of Safety and Security Services employs non-sworn safety and security personnel responsible for many administrative and operational functions to include access control, policy and procedure development, training, and various record-keeping activities. As such, they are school officials with a legitimate educational interest. Franklin University non-sworn safety and security personnel have the authority to request identification from individuals on campus to determine whether individuals have lawful business at the University. Safety and Security personnel do not possess arrest powers outside of those granted to ordinary citizens. Further information can be found at <https://www.franklin.edu/about-us/university-details/safety-security>

Campus Special Duty Officers (Columbus Police) have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to campus locations. If minor offenses involving University rules and regulations are committed by a Franklin University student, the incident may be investigated through the Office of Community Standards for potential Student Code of Conduct violations. <https://www.franklin.edu/about-us/policy-information/student-code-of-conduct>. While working on behalf of Franklin University, Campus Special Duty Officers are under the guidance of the University's Department of Safety and Security Services. As such, they are school officials with a legitimate educational interest.

Criminal incidents are referred to the Campus Special Duty Officer or local law enforcement agency that have jurisdiction on the campus. The Department of Safety & Security Services at Franklin University maintains a strong professional working relationship with all law enforcement organizations having jurisdiction at any campus location. All crime victims and witnesses are strongly encouraged to immediately report any crime to the Department of Safety and Security Services. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

**WORKING RELATIONSHIP WITH LAW ENFORCEMENT AGENCIES AND CAMPUS SECURITY PERSONNEL**

The Department of Safety and Security Services maintains a close working relationship with local police agencies having jurisdiction over campus locations. DSSS staff also works with numerous state and federal law enforcement and public safety agencies. Meetings are held between the leaders of these agencies on both a formal and informal basis. DSSS staff communicates regularly with local police agencies on the scene of incidents that occur in and around the campus area.

Campus Special Duty Officers work closely with the investigative staff at their respective agencies when incidents arise that require joint investigative efforts, resources, crime-related reports and exchanges of information, as deemed necessary. There is no written memorandum of understanding between Franklin University's Department of Safety and Security Services and local law enforcement agencies having jurisdiction over campus locations, as it falls within their respective jurisdiction.

Franklin University's Main Campus Security Force is comprised of campus security officers and off-duty City of Columbus, Ohio police officers. Officers maintain all of the authorities granted them by the City of Columbus Police Department and the State of Ohio while on campus. All other Franklin regional locations employ campus security officers and off-duty police officers from their respective communities. They maintain all law enforcement powers granted by state law and their respective police agencies while on duty at these locations.

### **SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS**

The DSSS designs and promotes programs to inform the campus community about campus security procedures, including those to prevent sexual assault crimes. These programs are designed to encourage the campus community to be responsible for their own security and the security of others. DSSS is dedicated to eliminating criminal activities through prevention and awareness programs, and special duty police officers and campus security technicians who are visible, and provide targeted patrols which encourage community involvement.

During the first week of classes for each term, the DSSS, in cooperation with other University organizations, departments, and law enforcement agencies, provide crime prevention awareness materials on topics such as theft from vehicles, vandalism, sexual assault prevention, as well as educational sessions on personal safety. Information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, emails, training programs on prevention of substance abuse and sexual assault, and articles and advertisements in University publications.

Faculty teaching "face-to-face" classes receive information discussing safety features installed in each classroom to include telephone and emergency management guides.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Faculty and staff of Franklin University are provided additional safety and security awareness training as part of the University's New Hire Orientation program. Employees are presented information regarding personal safety practices, emergency procedures (as outlined in the University's Emergency Management Guide (EMG), and other safety initiatives. Other training occurs as requested by various employee groups and may be provided by in-house experts or outside consultants. New International Student Orientation is held several times a year. DSSS personnel provide an overview of campus safety and security procedures during this orientation session.

Crime prevention programs and brochures emphasizing security and safety procedures are presented throughout the year and are provided throughout the campus at each of the entrances. Crime prevention, security information, and safety tips can also be found on our website at <https://www.franklin.edu/student-services/safety-and-security-services/safety-tips> and in the Student Services section, on the Franklin University website at <https://www.franklin.edu/student-services>, and in the Annual Security Report.



Some of these crime prevention programs include Active Shooter information, Sexual Assault Prevention, Self Defense Tactics, Being Street Wise, what to do if you become a victim, and how to deal with panhandlers. In short, students learn simple but highly effective strategies that will increase your survivability during a crisis or potential crime.

Periodically, University employees that function in customer-facing positions receive training in personal safety, dispute resolution, threat assessment, and disengagement strategies. Other training occurs as requested by various employee groups.

The Violence Against Women Act (VAWA) and the Campus SaVE Act/Section 304 provides updated regulations that require all new students and new employees to be provided with a prevention and awareness program to promote awareness of rape and sexual violence, sexual misconduct, domestic violence, dating violence, and stalking. This training program must also provide the following:

- A statement that the institution prohibits those offenses,
- Definitions of those offenses in the applicable jurisdiction,
- Definitions of consent, with reference to sexual offenses, in the applicable jurisdiction,
- Bystander intervention training
- Recognition of signs of abusive behavior and how to avoid potential attacks,
- Ongoing prevention and awareness campaigns for students and faculty.

As an institution, Franklin University is committed to being an inclusive community, free from all forms of harassment, discrimination and sexual misconduct. In response to these requirements, Franklin University has deployed a program focused on Title IX and VAWA; Campus SaVE Act required trainings to approach and to reach students, faculty, and staff effectively. This program includes two (2) different training courses, one (1) for students and one (1) for faculty and staff.

The student sexual assault prevention training is provided by an external vendor, Catharsis Productions' "U Got This 2" course. This online sexual assault prevention and bystander training program prepares students to confront and prevent serious campus problems while promoting a safer campus environment for everyone. This training takes approximately one hour to complete and is self-paced. All questions within the program are completely anonymous, and the students' responses are not viewable by any staff at Franklin University.

The faculty and staff training is also provided by through Catharsis Productions' "Report=Support" course. This training uses multiple courses specific to supervisors and staff focused on preventing discrimination and harassment. This is an online, self-paced, combined training. These trainings cover essential material relating to harassment, discrimination, retaliation, and abusive conduct in a focused interactive course engaging employees and giving them the skills for responding to and preventing harassment and abusive conduct in the workplace. In addition, information is provided on how to recognize, report, and prevent sexual misconduct against students, covering awareness and prevention training requirements required by Title IX guidance, the Campus SaVE Act, and VAWA regulations.

All questions within the program are completely anonymous, and the faculty/staff responses are not viewable by any staff at Franklin University.



Initial and ongoing training is provided to every student, faculty, and staff member. Records of training are produced to maintain compliance with ODHE standards, to inform future prevention activities, and to encourage and create a safer campus environment.

#### **POLICY TO ADDRESS DISCRIMINATION, HARASSMENT & SEXUAL MISCONDUCT**

Franklin University's mission is to provide high quality, relevant education enabling the broadest possible community of learners to achieve their goals and enrich the world. Franklin University is committed to its educational mission and to ensure the rights of its community members. Each community participant has a right to be free from discrimination, harassment, and sexual misconduct in the learning environment and work setting. Therefore, conduct that diminishes the dignity and worth of the community members is prohibited.

Franklin University does not discriminate based on age, religion, race, ethnicity, color, national origin, ancestry, immigration status, sex, sexual orientation, gender identity or expression, marital or familial status, disability, or veteran or military status. Conduct by students, student organizations, staff, faculty, administrators, trustees, volunteers, visitors, contractors, and vendors that violates this policy is disruptive to the educational environment and work setting. Any complaint by a member or guest of the University community will be investigated and addressed.

Franklin University is committed to being an inclusive community free from all forms of discrimination and harassment in all university dealings as required by Local, State, and Federal laws and regulations. The following individual has been designated to handle civil rights inquiries regarding harassment, discrimination, and sexual misconduct:

Brandon Perry  
Equity & Title IX Coordinator  
614-947-6913  
[TitleIX@franklin.edu](mailto:TitleIX@franklin.edu)

This policy is available at [www.franklin.edu/antidiscrimination](http://www.franklin.edu/antidiscrimination) and supersedes all current University policies pertaining to discrimination, harassment, and sexual misconduct. The University reserves the right to make changes to this policy. All changes will be posted online at [www.franklin.edu/antidiscrimination](http://www.franklin.edu/antidiscrimination). Portions of this policy are based on a model policy provided by ATIXA and authored by the NCHERM Group, LLC.

**KEY TERMS AND PARTICIPANTS****A. GENERAL DEFINITIONS**

**Title IX Coordinator**: the individual charged with coordinating the University response to reports and complaints of all misconduct covered under this policy; they do not serve as an advocate for either the reporting party or responding party.

**Protected Class**: any protected category under applicable local, state, and federal law, ordinance, or regulation

**Reporting Party**: the person or entity bringing the allegations that this policy has been violated

**Responding Party**: the person or entity alleged to have violated this policy

**Campus Security Authority**: is a Clery Act-specific term that encompasses four groups of individuals and organizations associated with an institution.

- A campus police department or a campus security department of an institution.
- Any individual or individuals who assume responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property). This includes individuals who provide security at a campus-parking kiosk, monitor access into a campus facility, and act as event security or escort students around campus after dark.
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offense.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to act or respond to particular issues on behalf of the institution.

**B. INQUIRIES**

The following individual has been designated as the institution's Title IX Coordinator. Students and/or employees may contact the Title IX Coordinator in order to:

- Seek information or training about rights and courses of action available to resolve reports or complaints that involve potential discrimination, harassment, or sexual misconduct;
- File a complaint or make a report of discrimination, harassment, or sexual misconduct;
- Notify the University of an incident or policy or procedure that may raise potential concerns related to this document;
- Obtain information about available resources (including confidential resources) and support services relating to discrimination, harassment, or sexual misconduct; and
- Ask questions about the University's policies and procedures related to discrimination, harassment, or sexual misconduct.

The Title IX Coordinator listed below monitors and advises compliance, including:

- Training, consultation, and technical assistance on Title IX for students and employees;
- Facilitating timely, adequate, reliable, and impartial investigations of reports and complaints; and
- Implementing steps to ensure the reporting party's equal access to the University's programs and activities and to protect the reporting party.

**Title IX Coordinator**

Brandon Perry  
Equity & Title IX Coordinator  
201 South Grant Ave.  
Columbus, OH 43215  
614-947-6913  
[TitleIX@franklin.edu](mailto:TitleIX@franklin.edu)

*Anonymous reports may be submitted through: [www.lighthouse-services.com/franklin](http://www.lighthouse-services.com/franklin) all matters will be treated private to the extent practical and consistent with Franklin University's obligation under the law.*

Inquiries or complaints that involve potential violations of Title IX or Section 504 may also be referred externally to the U.S. Department of Education's Office of Civil Rights:

Office of Civil Rights, Cleveland Office  
U.S. Department of Education  
1350 Euclid Avenue, Suite 325  
Cleveland, OH 44115-1812  
Phone: 216-522-4970  
TDD: 800-877-8339  
Email: [ocr.cleveland@ed.gov](mailto:ocr.cleveland@ed.gov)

Inquiries or complaints involving Title VII or Equal Employment Opportunity may also be made externally to:

Equal Employment Opportunity Commission  
550 Main Street, 10th Floor  
Cincinnati, OH 45202  
Phone: 800-669-4000  
TTY: 800-669-6820

### C. SCOPE AND JURISDICTION

As members of an academic community, students share responsibility with the faculty, staff, and administrators of Franklin University for creating and maintaining an atmosphere that is conducive to learning and personal growth while being respectful of the rights of others. By their attendance at Franklin University, students are obligated to comply with its regulations and procedures, which they are expected to read and understand.

Regardless of the status of the parties involved, this policy applies to students, student organizations, staff, faculty, administrators, trustees, volunteers, visitors, contractors, and vendors. This policy also extends to the University the right to act on incidents occurring on-campus, at University-sponsored events and programs, off-campus, and online conduct when the University determines that such conduct affects the University's educational or employment environment.

Students and employees continue to be subject to city, state, and federal laws while at the University, and violations of those laws may also constitute violations of University policies. In such instances, the University may proceed with an investigation under these policies independently of any criminal proceeding involving the same conduct and may impose sanctions for violation of these policies even if such criminal proceeding is not yet resolved or is resolved in the person's favor.

The University reserves the right to proceed with a hearing process even if the respondent withdraws from the University, is no longer enrolled in classes or employed, or subsequently fails to meet the definition of a student or employee while a disciplinary matter is pending.

If the respondent is unknown or is not a member of the University community, the Title IX Coordinator (or designee) will assist individuals in identifying appropriate campus resources or local authorities if the individual would like to file a report. In addition, Franklin University may take additional actions to protect the individual and the campus community. The University will assist students, faculty, and staff who report sexual violence, sexual harassment, stalking, dating violence and/or domestic violence in obtaining medical support and information regarding available legal and Student Conduct resources, as well as counseling and support services. The University will also assist students, faculty and staff in notifying local police if the assistance of law enforcement is requested.

### UNIVERSITY POLICIES

#### A. DISCRIMINATION, HARASSMENT, & SEXUAL MISCONDUCT

Franklin University is committed to maintaining a working and learning environment that is free from harassment, discrimination, and sexual misconduct. In keeping with this commitment, Franklin University has a zero-tolerance policy towards any type of harassment or discrimination. The University will not tolerate discrimination, harassment, or sexual misconduct by any individual (employees, students, customers, vendors, contractors or other affiliated stakeholders); including harassment or discrimination that affects job benefits, interferes with an individual's work performance, or creates an intimidating, hostile, or offensive environment.

Discrimination is defined as unequal, adverse treatment of an individual because of his/her protected legal status, such as race, age, or gender that unreasonably interferes with, denies, or limits someone's employment access, benefits or opportunities, and/or the ability to participate in or benefit from the University's educational program and/or activities.

Discrimination can take many forms, including the following prohibited conduct:

1. **Harassment** is any unwelcome verbal, written, or physical conduct that is sufficiently severe, pervasive or persistent that it creates an intimidating, hostile, degrading, humiliating, or offensive environment and interferes with, denies, or limits one's access to or benefits of the employment and/or educational environment.

**Examples of harassment include but are not limited to:** bullying; verbal, written (including via electronic communication), or physical intimidation; persistent unjustified criticism; public humiliation; insults, jokes, and inappropriate comments; threats; displays of objectively offensive materials; and exclusion.

**Examples of sexual harassment include but are not limited to:** an attempt to coerce an unwilling person into a sexual relationship; to repeatedly subject a person to egregious, unwelcome sexual attention; to punish a refusal to comply with a sexual based request; to condition a benefit on submitting to sexual advances; and gender-based bullying.

2. **Non-Consensual Sexual Contact** is any intentional sexual touching, however slight, with any object by a person upon another person that is without consent and/or by force.

**Sexual contact includes:** contact with the breasts, buttocks, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth, or other orifice.

3. **Non-Consensual Sexual Intercourse** is any sexual intercourse, however slight, by a person upon another person with any object that is without consent and/or by force.

**Intercourse includes:** vaginal or anal penetration by a penis, object, tongue or finger and oral copulation (mouth to genital contact or genital to mouth contact) no matter how slight the penetration.

3. **Sexual Exploitation** occurs when a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses.

**Examples of sexual exploitation include but are not limited to:** invasion of sexual privacy; prostituting another person; non-consensual video or audio-taping of sexual activity; going beyond the boundaries of consent (such as letting someone hide in a closet to watch consensual sex); engaging in voyeurism; knowingly transmitting an STI or HIV; exposing one's genitals in non-consensual circumstances or inducing another to expose their genitals; sexually based stalking and/or bullying may also be forms of sexual exploitation.

5. **Relationship Violence** is violence between those in an intimate relationship (this includes romantic, dating, or domestic relationships).

**Examples include, but are not limited to:** Physical assault between two people in a current or prior intimate relationship who do not live together (Dating Violence); Physical assault between two people in an intimate relationship who live together (Domestic Violence)

6. **Stalking** refers to a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Franklin University also prohibits cyber stalking which occurs when a person, through a pattern of conduct which includes the use of electronic communication, causes another person physical or mental distress.

7. **Romantic/Sexual Consensual Relationships between People with Unequal Power**

There are inherent risks in any romantic or sexual relationship between individuals in unequal positions (e.g., faculty and student, supervisor and employee). The unequal power inherent in such relationships, even if consensual, heightens the vulnerability of the person with less power and heightens the potential for coercion and abuse. In addition, these relationships may be less consensual than perceived by the individual whose position confers power. The relationship also may be viewed in different ways by each of the parties, particularly in retrospect. Furthermore, circumstances may change, and conduct that was previously welcome may become unwelcome. Even when both parties have consented at the outset to a romantic or sexual involvement, this past consent may not remove grounds for a later charge of a violation of applicable sections of this policy. Such relationships can also create a hostile learning and work environment for others.

**Examples of the kinds of relationships prohibited by this policy include:**

- Faculty and students. The decision to become a faculty member at the University presumes an educational and mentoring relationship with any student and precludes engaging in a romantic relationship with any student.
- Staff or volunteers who have mentoring or supervisory relationships with students. The decision to become a staff member or a volunteer in a position that is defined by mentoring or supervision precludes engaging in a romantic relationship with any student.
- Supervisors and subordinates. Romantic relationships are not allowed between employees of Franklin University when a supervisory relationship is involved. This applies to all employees, including student employees and their supervisors.

The power differential makes such relationships open to abuse and to charges of sexual harassment or unprofessional conduct. Such relationships can also create a hostile work environment for others. Should romantic relationships develop, the supervisor should inform his/her supervisor so that appropriate actions can be made to remove the involved supervisor from direct supervision of the employee.

8. **Retaliation** is any action, statement, or behavior that is designed to punish an individual for filing a report, cooperating with an investigation, seeking guidance regarding a concern or to deter someone from taking such action. Retaliation in any form will not be tolerated by any participant or third-party to a discrimination, harassment or sexual misconduct policy violation or suspected violation. Acts of retaliation will be investigated and addressed according to this policy.

Violation of any other University rule, when it is motivated by perceived membership of the victim in a protected class, including sex or gender, may be pursued using this policy and process. For further information, please see the policy at <https://www.franklin.edu/student-services/campus-information/university-policies/policy-to-address-discrimination-harassment-sexual-misconduct>

*\*Note that campus definitions of harassment, stalking, domestic violence and types of sexual misconduct to address University policy violations differ from Ohio state law definitions which are applicable to criminal prosecutions.*

## B. ACCOMMODATION OF DISABILITIES

Franklin University provides accommodations and support services to students, faculty, and staff with disabilities to ensure that they are not denied the benefits of or excluded from participation in any program or activity offered by the University. The Office of Disability Services will assist in providing academic services and accommodations for students with diagnosed disabilities.

There are multiple ways for a student to provide The Office of Disability Services with documentation of their disability. The documentation provided regarding the disability diagnosis must demonstrate a disability covered under Federal Law. Documentation will assist The Office of Disability Services in understanding how the disability impacts the student in an academic setting and or how the disability impacts the employee in their working environment and the current impact of the disability as it relates to the accommodations requested. This documentation should be completed or provided from a treating or diagnosing healthcare professional (psychologist, counselor, therapist, social worker, medical doctor, optometrists, speech-language pathologists, prior college accommodation paperwork, etc.). Each piece of documentation submitted is handled confidentially and, on a case, -to-case basis. The Office of Disability Services will review and consider all pieces of documentation submitted.

Like all Franklin University students, students with disabilities are expected to take responsibility for their own education. A component of this expectation is the continuing process of learning how to make decisions and advocate for one's self, particularly in regards to one's disability and related accommodations. For a complete overview of the Office of Disability Services, please visit

<https://www.franklin.edu/student-services/campus-information/disability-services>

### C. MANDATORY REPORTERS

Three federal laws establish responsibilities for employees to report certain types of crimes and incidents, especially sexual misconduct--the Clery Act, Title VII and Title IX. Each of these laws has a different purpose, but generally, the laws are intended to protect members of the campus community, visitors and guests from criminal and discriminatory behavior. The responsibilities established by these laws give rise to the term "mandated or mandatory reporter." Reporting of concerning and disruptive behaviors is not legally mandated, but is a policy mandate to assist the University in early identification and detection of at-risk situations. Additionally, state law imposes mandates with respect to the reporting of child and elder abuse, sexual abuse, and felony crimes under Federal, State, and Local Laws.

Franklin University defines all Campus Security Authorities, as all employees (both staff and faculty), and all volunteers who have mentoring or supervisory relationships with students as mandatory reporters, except those listed under "Confidential Reporting" in section III.C. If you learn about discrimination, harassment, or sexual misconduct, you are expected to promptly contact the Title IX Coordinator listed in Section VI. Other serious crimes, including those covered by the Clery Act, must be reported to Campus Safety and Security. Additionally, reports of any type of misconduct can be made anonymously at [www.lighthouse-services.com/franklin](http://www.lighthouse-services.com/franklin)

Where student employees have supervisory or mentoring roles (i.e., graduate assistant), oversee a facility (i.e., Student Center or Library), or otherwise have authority that affects the work or educational environment of other students, they are considered mandatory reporters under this policy.

Federal statutes, including the Clery Act and Title IX, require the reporting of serious crimes, including sexual offenses, harassment, and discrimination. As a Franklin University employee, you are expected to report such crimes immediately.



**If you are in a life-threatening situation or are witness to a serious crime, please call 9-1-1 first before calling Campus Security or the Title IX Coordinator.**

<p><b>Report to Title IX Coordinator:</b></p> <ul style="list-style-type: none"> <li>• Discrimination</li> <li>• Harassment based on protected class</li> <li>• Incest</li> <li>• Rape</li> <li>• Stalking</li> <li>• Relationship Violence (Domestic or Dating)</li> <li>• Intimidation</li> </ul>	<p><b>Report to Campus Safety, Supervisor and/or Police:</b></p> <ul style="list-style-type: none"> <li>• Murder/Non-negligent manslaughter</li> <li>• Negligent manslaughter</li> <li>• Robbery</li> <li>• Aggravated assault when not based on protected class</li> <li>• Burglary/Theft</li> <li>• Motor vehicle theft</li> <li>• Arson</li> <li>• Simple assault</li> <li>• Destruction/damage/vandalism or property</li> <li>• Liquor, drug or weapons law violations/arrests</li> </ul>
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When reporting crimes or misconduct, a university employee cannot and should not promise confidentiality. In some cases, Campus Safety and Security may be required to release a timely warning to the University community about a threat to the community. In such cases, an initial investigation or determination of the nature of the threat may be conducted, after which a warning will be immediately issued.

**D. CONSENT**

Consent is informed, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable permission regarding the conditions of sexual activity. Consent to one form of sexual activity cannot imply consent to other forms of sexual activity. Previous relationships or consent cannot imply consent to future sexual acts. Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion.

Coercion is the unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes it clear that he or she does not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be perceived as coercion. In order to give effective consent, one must be of legal age (in Ohio, 16 is the legal age of consent).

Incapacitation is a state where one cannot make a rational, reasonable decision because they lack the ability to understand the; who, what, when, where, why or how of their sexual interaction. If you have sexual activity with someone you know to be—or should know to be—mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), you are in violation of this policy. This policy also covers someone whose incapacity results from mental disability, sleep, non-voluntary physical restraint, or from the taking of a so-called “date-rape” drug. Use of alcohol or other drugs will never function to excuse behavior that violates this policy.

**NOTICE OF OFFENSES AND RESOURCES****A. REPORTING IS VITAL**

Franklin University is committed to creating a culture of reporting by stressing the critical importance of The members of its community and the University's dependence on them as reporters. Franklin University is obligated to follow up on all allegations and will respond formally to alleged incidents of discrimination harassment, and sexual misconduct that occurred on campus that were part of official University program or activity (regardless of location), or where the reporting party and responding party are members of the Franklin University community.

**B. SUPPORT FOR THE REPORTING PARTY*****On Campus:***

Franklin University Safety and Security:	614-947-6902
Employee Assistance Plan Hotline:	855-775-4357

***Local off-campus resources include:***

Emergency/Police	911
Sexual Assault Response Network of Central Ohio	614-267-7020
Choices for Victims of Domestic Violence	614-224-4663

***Counseling and Wellness Resources:***

North Central Mental Health Services	614-227-6865
Suicide Prevention	614-299-6600
Ohio Alliance to End Sexual Violence	614-221-5445
Project Woman Hotline	888-886-8388
Sexual Assault Response Network of Central Ohio	800-634-9893
My Student Support Program (My SSP)	866-743-7732

***National Resources:***

National Sexual Assault Hotline	800-656-HOPE
National Domestic Violence Hotline	800-799-SAFE
Victims Assistance Program	800-582-2877

**C. CONFIDENTIALITY & PRIVACY**

Confidentiality and privacy are valued for parties involved in an incident of discrimination, harassment, or sexual misconduct. In working with individuals, the University will be guided by the goals of empowering the reporting party and allowing the reporting party to retain as much control over the process as the case allows, but no university employee (other than those listed as Confidential Reporters below) can or may promise confidentiality over the course of the process. When the investigation and/or resolution process requires disclosure of certain information, the University will keep the reporting party informed and protected, to the extent permitted by the circumstance.

Franklin University cannot promise complete confidentiality; however, we will work to ensure each situation is resolved as privately as possible in compliance with the Family Educational Rights and Privacy Act (FERPA), a federal law. Franklin University understands that reporting a crime may involve disclosing sensitive information. The University will use and disseminate such information consistent with the need to conduct an appropriate investigation, to aid and resources to crime victims, and to perform other appropriate university functions. Franklin University is required by Ohio Law ([2921.22](#)) to report all felonies that have knowingly been or are in the process of being committed to law enforcement authorities. Note that the use and release of personally identifiable information from an education record of a student is governed by the Family Educational Rights and Privacy Act (FERPA), and the University will only disclose covered student information in compliance with that law and university policy.

#### CONFIDENTIAL RESOURCES

If a reporting party does not desire action by the University and would like the details of the incident to be kept confidential, the reporting party may seek support and/or guidance from certain resources who are not required to tell anyone else private, personally identifiable information unless there is cause for fear of victim safety, cause for fear of the safety of other members of the community, and/or situations that mandate reporting, such as child or elder abuse. These resources include:

##### ***On-Campus:***

Employee Assistance Plan Hotline	855-775-4357
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##### ***Local off-campus resources:***

Sexual Assault Response Network of Central Ohio	614-267-7020
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##### ***National Resources:***

National Sexual Assault Hotline	800-656-HOPE
National Domestic Violence Hotline	800-799-SAFE
Victims Assistance Program	800-582-2877
My Student Support Program (My SSP)	800-743-7732

#### **D. AMNESTY FOR REPORTING PARTY**

Franklin University will take into consideration the positive impact of reporting an incident of discrimination, harassment, or sexual misconduct when determining the appropriate response for policy violations by the reporter of an incident. An individual who reports misconduct, either as a reporting party or third-party witness, will not be subject to disciplinary action by the University for his/her own personal consumption of alcohol or drugs at or near the time of the incident, provided the specific incident has not come to the University's attention via normal reporting channels and/or any such violations did not and do not place the health or safety of any other person at risk. Education options may be explored, but no conduct proceedings or record will result.

#### **E. BYSTANDER INTERVENTION**

Franklin University expects all community members to take reasonable and prudent actions to prevent or stop an act of misconduct. Acting may include direct non-violent intervention, calling law

enforcement, and seeking assistance from a person in authority.

Community members who choose to exercise this positive moral obligation in good faith and a reasonable manner will be supported by the college and protected from retaliation.

#### F. FALSE COMPLAINTS

Franklin University has an obligation to investigate all complaints. The University also recognizes that false complaints are likely to cause significant damage to the person and reputation of an individual who is wrongfully accused. Individuals found to have knowingly made false complaints will be subject to disciplinary action. A complaint that is erroneous but made in good faith will not be subject to disciplinary action.

#### INVESTIGATING NOTICES OF OFFENSES

When Franklin University receives a notice of offense or complaint, the Title IX Coordinator or designee will confer with University Officials pertinent to implementing any immediate interim actions necessary to stop any discrimination or harassment. Additionally, the Coordinator will complete an initial assessment and make an initial determination whether a policy violation may have occurred. If a complaint does not appear to allege a policy violation, the complaint does not proceed to investigation but may be referred to student or employee conduct procedures.

The Title IX Coordinator or designee will explain the University conduct procedures to the reporting party, including the difference between the administrative procedures and criminal reporting; no contact orders and remedial action; confidentiality and privacy. The University has an obligation to investigate allegations of sexual misconduct as provided for in this policy.

#### A. RIGHTS OF THOSE INVOLVED

Franklin University has a responsibility to protect the rights of all parties involved in any allegation of improper behavior.

Franklin University requires that its campus community members uphold and adhere to standards of conduct embodied within a set of core values that include honesty and integrity, respect for others, and respect for the campus community. When incidents occur that are detrimental to upholding these core values and disrupt Franklin University's community, the University will seek to restore an atmosphere that is conducive to learning and personal growth while upholding the rights of its community members. Franklin University has a responsibility to protect the rights of all parties involved in any allegation of improper behavior.

Complainants have the right to:

- Be treated with dignity and respect.
- Have allegations treated seriously.
- Notify or not notify law enforcement and to be assisted by campus authorities in notifying law enforcement.
- Have their cases referred for administrative campus investigation and review.

- Have campus personnel take reasonable and necessary actions to prevent further unwanted contact by alleged respondents.
- Amnesty for minor misconduct (such as alcohol or drug violations) that is secondary to the alleged incident.

Complainants and Respondents have the right to:

- Be treated with respect by University officials.
- Information for on- and off-campus support resources.
- Have grievances reviewed through the procedures outlined in this policy.
- Be accompanied by an advocate or advisor of their choice during the campus investigative and administrative process, though advocates may not address or participate in the process.
- Be informed of the outcome of any campus disciplinary process related to this policy.
- Be free from retaliatory actions by other members of the community.

The Reporting Party will be notified of, and can receive, no contact administrative orders and adjustments to academic or work arrangements, whether or not there is a formal complaint, if it is deemed necessary to prevent further harm.

#### **B. INTERIM ACTIONS & REMEDIES**

The University may implement interim actions and remedies as appropriate upon notice of alleged discrimination, harassment, and/or sexual misconduct. Interim actions and remedies will be made for the safety of the individuals involved as well as the educational community as a whole. Requests for assistance may be made to the Title IX Coordinator.

Interim actions may include, but are not limited to: providing counseling, access to medical services, providing academic support, interim suspensions, paid or unpaid leave, no contact orders, campus escort, academic or work schedule and assignment accommodations, safety planning, and/or referral to campus or community support resources. Even where a violation of this policy is not found to have occurred, the University may recommend that mediation, counseling, or other restorative steps be taken. If another campus policy is found to have been violated, the University may implement sanctions as appropriate.

#### **C. INVESTIGATION and HEARING**

A full investigation will be pursued if there is evidence of a violation, a pattern of misconduct, presence of violence, or a perceived threat of further harm to the community or any of its members. The University desires to complete all investigations within a 60-day time period, which can be extended as necessary for appropriate cause by the Title IX Coordinator with notice to the parties.

Once a full investigation is deemed appropriate, the Title IX Coordinator will appoint trained investigators to complete the investigation. The investigation will be conducted with no predisposition towards any particular finding or result. It will be a thorough, reliable, and impartial

inquiry into the allegations of the complaint, the responses and defenses raised by the responding party, and other relevant issues. Using an investigative model, trained investigators will interview the reporting and responding parties as well as identified witnesses. Investigators will then prepare a summary report with their findings.

A grievance Committee composed of the Title IX Coordinator and one other senior level manager who has received annual training on sexual violence and Title IX investigative procedures will be convened to review the investigator's report and to receive any oral or written testimony from the reporting party and responding party, and any relevant witnesses from both parties and any other relevant evidence. The standard of evidence used in the hearing will be "preponderance of the evidence," meaning that committee will evaluate whether it is more likely than not that, the alleged conduct occurred.

Both the complainant and the alleged perpetrator will be afforded equal and timely access to any information that will be used at the hearing. No party may have their lawyer present at any stage of the proceedings before the Grievance Committee but may be assisted in the process by a support person of their choice including an attorney.

Franklin University sanctions, unlike procedures of courts of law, do not require conclusive proof; instead, they rely on the "preponderance of evidence." No person will be found in violation of Franklin University's policies without the preponderance of evidence that a policy violation occurred. Legal rules of evidence do not apply in campus conduct cases.

#### **D. RESULTS OF INVESTIGATION**

The Grievance Committee will review the results of the investigation to confirm that the process has been fair, objective, impartial, and thorough and that University policies have been followed. The committee's summary report must be sufficiently detailed and provide fairness to all participants.

##### **1. Procedures for Students:**

Students found to have violated University policy will have appropriate disciplinary sanctions determined by the Vice President of Enrollment and Student Affairs or designee, and the Office of Community Standards after reviewing the Grievance Committee's report. The Title IX Coordinator will notify the reporting party and the responding party in writing of this decision. The written decision will be issued within five business days of the Grievance Committee's report.

##### **2. Procedures for Employees:**

Employees found to have violated University policy will have appropriate disciplinary sanctions determined by the Chief of Staff and Senior Vice President, Administration and/or designee and the Department of Human Resources after reviewing the Grievance Committee's report. The complainant and respondent will be notified in writing of the outcome within five business days of the date of the Grievance Committee's report.

## E. SANCTIONS

Not all forms of discrimination, harassment and sexual misconduct are equally serious offenses, and the

University reserves the right to impose varying sanctions, ranging from verbal warning to expulsion/termination, depending on the severity of the offense.

The University will consider the concerns and rights of both the reporting and responding party.

- Any person found responsible for violating the policy on Non-Consensual Sexual Contact (where no intercourse has occurred) will likely receive a sanction ranging from probation to expulsion (student) or termination (employee), depending on the severity of the incident, and taking into account any previous violations.
- Any person found responsible for violating the policy on Non-Consensual Sexual Intercourse will likely receive a sanction of suspension to expulsion (student) or termination (employee).
- Any person found responsible for violating the policy on Sexual Exploitation or Sexual Harassment (and related violations) will likely receive a sanction ranging from warning to expulsion (student) or termination (employee), depending on the severity of the incident and considering any previous violations.
- Any person found responsible for violating policies on Dating Violence, Domestic Violence, or stalking will likely receive a sanction of probation to expulsion (student) or termination (employee).

## F. APPEALS

The reporting party and responding party each have the right to appeal any outcome decision. This appeal is not intended to re-hear the same case and is limited to the specific grounds outlined below. Any resolution or sanction will remain in force while an appeal is considered and a final decision is determined. Each party is limited to one appeal and the decision of the appeal is final. Submission of any appeal must be made in writing to the Title IX Coordinator at [TitleIX@franklin.edu](mailto:TitleIX@franklin.edu) within five (5) calendar days of receipt of the decision letter.

The outcomes of an investigation can be appealed once. Those appeals should be based on the one of the following reasons:

- The established processes were not followed in a significant way that resulted in material harm or prejudice.
- Deviations from designated procedures will not be a basis for sustaining an appeal unless material Harm or prejudice results have occurred.
- Discovery of substantial new evidence that was unavailable at the time of the hearing or investigation that reasonably could have affected the decision. This new information must be included with the Petition for Appeal.
- The sanction imposed was disproportionate to the nature of the violation or circumstances.

In cases in which a Respondent has accepted responsibility, such appeals are limited to having the severity of the sanction reviewed. Dissatisfaction with a decision is not grounds for an appeal. Non-attendance or non-participation in the outcome decision is not considered new evidence and grounds for an appeal. All appeal decisions are final.

**1. Procedures for Students**

The Vice President of Enrollment and Student Affairs or designee will review the appeal to determine if the petitioner has standing for the appeal, and if the appeal could substantially impact the outcome.

If the Petition for Appeal is accepted, the original decision will be reviewed. If a new review of the outcome decision is requested, the case is sent back to the Title IX Coordinator to be reviewed and to provide a recommendation for an outcome decision. Both parties will be notified of this appeal outcome decision. If the original decision is upheld, the Title IX Coordinator will notify both parties on the appeal decision outcome.

If it is determined that the appeal does not have merit, they will reject the appeal and notify the Title IX Coordinator within 15 days of receipt of the Petition for Appeal and the Title IX Coordinator will notify both parties of the appeal decision outcome.

**2. Procedures for Employees**

The Chief of Staff and Senior Vice President, Administration or designee will review the appeal to determine if the petitioner has standing for the appeal, and if the appeal could substantially affect the outcome. If the Petition for Appeal is accepted, the original decision will be reviewed. If a new review of the outcome decision is requested, the case is sent back to the Title IX Coordinator to be reviewed and to provide a recommendation for an outcome decision. Both parties will be notified of this appeal outcome decision. If the original decision is upheld, the Title IX Coordinator will notify both parties on the appeal decision outcome. If it is determined that the appeal does not have merit, they will reject the appeal and notify the Title IX Coordinator within 15 days of receipt of the Petition for Appeal and the Title IX Coordinator will notify both parties of the appeal decision outcome.

**TITLE IX COORDINATOR AND INVESTIGATOR CONTACTS****Title IX Coordinator**

Brandon Perry  
Equity & Title IX Coordinator  
201 South Grant Ave  
Columbus, OH 43215  
614-947-6913  
[TitleIX@franklin.edu](mailto:TitleIX@franklin.edu)

**Investigator**

Nicole Esker  
Senior HR Generalist  
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### DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

Domestic Violence, Dating Violence, and Stalking are violations of the Community Standards and are prohibited at Franklin University.

- **Domestic Violence** includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
- **Dating Violence** includes violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- **Stalking** refers to a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress. Franklin University also prohibits cyber stalking which occurs when a person, through a pattern of conduct which includes the use of electronic communication, causes another person physical or mental distress.

In cases of domestic violence, dating violence, or stalking Franklin University will:

- Provide a prompt, fair, and impartial investigation and resolution; conducted by officials who are trained on issues related to domestic violence, dating violence, and stalking, and are able to investigate and hearing process that protects the safety of victims and promotes accountability.
- Ensure that the accuser and accused are entitled to the same opportunities to have a support person/advisor of their choice at any proceeding or related meeting.
- Ensure that the accuser and accused are simultaneously informed in writing of:
  1. The outcome of any institutional disciplinary proceeding that arises from an allegation of domestic violence, dating violence, or stalking.
  2. The institution's procedures for appealing the results of the process.
  3. Any change to the results that occur prior to the time that such results become final.
  4. When such results become final.

The following list includes possible sanctions that may be imposed because of violations of Franklin University Community Standards rules and regulations. The sanctions include, but are not limited to:

1. **Informal word of warning** – an oral or written word of caution resulting from the student's misconduct. No formal charges or notice is required before the issuance of an informal word of warning.
2. **Letter of corrective action** – a written letter issued by a hearing officer resulting from the student's misconduct and subsequent review of the circumstances. This is an official notification of unacceptable behavior and a violation of the student code of conduct.

3. **Loss of privileges** – this may include privileges such as using book vouchers, computer labs, meeting spaces, parking, Franklin email account, tutoring, proctored tests, etc.
4. **Restitution** – reimbursement for costs of damages to a person or property or for a misappropriation of property. Restitution may take the form of appropriate services to repair or otherwise compensate for damages. Restitution may be imposed in combination with any other penalty.
5. **Probation** – permits continuation of enrollment, but may impose certain requirements on the student for a specified period of time. Any further violations by the student under probation will likely result in progressively severe sanctions.
6. **Suspension** – is the loss of privileges of enrollment at Franklin University for a designated period of time and prohibits a student from being present without permission on any property of Franklin University.
7. **Dismissal** – is the permanent loss of privileges of enrollment at Franklin University and prohibits the student from ever being present without permission on any property of Franklin University.
8. **Deny Entry/Deny Re-Enrollment** – is the permanent loss of privileges to enroll or re-enroll at Franklin University and prohibits the student from ever being present without permission on any property of Franklin University.
9. **Revocation of a Degree** – Any degree previously conferred by the University may be revoked if the student is found to have committed academic misconduct in pursuit of that degree. The University Provost has sole authority to revoke a degree and may not delegate this authority.

#### SEX OFFENDER REGISTRATION POLICY

Convicted sex offenders are required to register with their local sheriff's office or law enforcement agency for a designated period-of-time as required by state law. You can obtain more information by accessing the following websites:

Franklin County, OH Sheriff: <http://www.icrimewatch.net/index.php?AgencyID=55213&disc=>

### ALCOHOL AND DRUG ABUSE POLICY

The U.S. Department of Education has issued regulations implementing the provisions of the Drug-Free Schools and Communities Act Amendments of 1989. Franklin University's policies on substance abuse and alcoholic beverages outline information on University sanctions for violation of these policies, criminal sanctions for the illegal possession or distribution of drugs and alcohol, and health risks of drugs and alcohol. These policies are distributed annually to each Franklin University student and employee. The University reviews its alcohol and drug programs annually for effectiveness and consistency of application, and where necessary, makes appropriate changes. Questions or concerns regarding University policies should be addressed to the Office of Community Standards at [advocate@franklin.edu](mailto:advocate@franklin.edu)

#### **Standards of Conduct**

Franklin University takes a strong stand on substance abuse and will vigorously enforce its rules, regulations, and policy regarding alcohol and drugs. Franklin University is focused on the protection of the campus community. Students, Faculty, and Staff, by association with Franklin University, agree to comply with University regulations. As responsible adults and representatives of the University, they are accountable for their actions both on and off campus. The University supports and will cooperate with authorities of the federal, state, and local governments in the enforcement of public laws and regulations regarding alcohol and illegal drugs. All Franklin University students, faculty, and staff are expected to abide by the terms of the University's policies. A student and/or employee found to be in possession, illegally using, or distributing drugs and/or alcohol may be subject to appropriate sanctions. Such sanctions may include and are not limited to:

- referral for prosecution
- termination of employment, and /or
- referral to the Office of Community Standards for violations of the Student Code of Conduct which may result in reprimand, probation, suspension or expulsion.

The unlawful use of alcohol, drugs, or controlled substances by students adversely affects Franklin University's educational environment. Therefore, all members of the campus community must adhere to established University policy, as well as, to local, state, and federal laws.

#### **Alcohol Policy**

The following regulations apply to alcohol use at Franklin University or any co-location of the University by students and employees of the University.

- The possession or use of any alcoholic beverage, as defined by Ohio Revised Code, is prohibited on University property, co-location, or at any University sponsored activity or event by any person under the legal age as established by the State of Ohio or the applicable state laws of the campus location.
- Kegs, beer balls, and other large size containers (larger than 40 oz.) are prohibited, along with large quantities (in excess of one-half gallon) of assorted or mixed alcoholic beverages, such as punch.
- Alcohol paraphernalia is prohibited; including materials designed or modified to be used for drinking games and use of alcohol bottles, cans, or other related items as decoration.
- The use of alcohol at University sponsored off campus events is prohibited unless specifically approved in writing by the University President.

**Drug / Controlled Substance Policy**

The following regulations apply to illegal drug use at Franklin University or any co-location of the University by students and employees of the University:

- Any and all using, possession (including trace), possession for sale, selling, abusing, distributing, manufacturing, or being under the influence of a controlled substance (including illegal drugs and the illegal use of prescription drugs) or chemical of abuse on any University property (including vehicles parked on University grounds), or at any University sponsored event is prohibited. This excludes lawful use of medication prescribed by a licensed physician and/or permitted by federal, state, and local ordinances. Chemical abuse includes, but is not limited to the abuse of chemicals glue, paint, petroleum products, and nitrous oxide.
- Any and all using, possessing, possessing for sale, and selling any drug paraphernalia is prohibited. This includes any instrument, tool, or object designed or converted to allow ingestion by any means drugs of abuse, controlled substances, or chemicals.

**Franklin University Student Sanctions**

Franklin University's Community Standards expressly prohibit the use, manufacture, distribution, sale, offer for sale, or possession of illegal drugs, narcotics, and alcohol on campus. Students found to be in violation of this standard will be subject to the full range of sanctions available under the Student Code of Conduct, including potential suspension or expulsion from the University. Being under the influence of drugs and/or alcohol does not diminish or excuse the violation of the Student Code of Conduct. The Student Code of Conduct can be found here: [www.franklin.edu/community-standards](http://www.franklin.edu/community-standards)

**Franklin University Employee Sanctions**

Franklin University recognizes its responsibility to provide a safe, drug-free work environment and protection for its employees, students, and customers. Any unlawful possession, manufacture, sale, distribution, or use of alcohol, illegal drugs or substances while on University premises or business; reporting for work while under the influence of alcohol, illegal drugs or substances, including illegally used prescription drugs, or testing positive for the same is strictly prohibited. Any violation of Franklin University's substance abuse control policy will result in disciplinary action, which can include termination of employment. Please notify your supervisor, DSSS, or Human Resources if you become aware of any activities that violate the University's Drug and Alcohol Policy. The complete Substance Abuse Policy is located in the Franklin University Employment handbook.

**Legal Sanctions**

Applicable legal sanctions under local, state or federal law for the unlawful use, possession or distribution of illicit drugs or alcohol are summarized below and are available upon request from the Department of Safety and Security Services.

## Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)

Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	<p><b>First Offense:</b> Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.</p> <p><b>Second Offense:</b> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.</p>	Cocaine 5 kilograms or more mixture	<p><b>First Offense:</b> Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.</p> <p><b>Second Offense:</b> Not less than 20 yrs., and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p> <p><b>2 or More Prior Offenses:</b> Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p>
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	

Substance/Quantity	Penalty
Any Amount of Other Schedule I & II Substances	<p><b>First Offense:</b> Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.</p>
Any Drug Product Containing Gamma Hydroxybutyric Acid	
Flunitrazepam (Schedule IV) 1 Gram	
Any Amount of Other Schedule III Drugs	<p><b>First Offense:</b> Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 20 yrs. If death or serious injury, not more than</p>
Any Amount of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)	<p><b>First Offense:</b> Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p><b>Second Offense:</b> Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.</p>
Any Amount of All Schedule V Drugs	<p><b>First Offense:</b> Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</p> <p><b>Second Offense:</b> Not more than 4 yrs. Fine not more than \$200,000 if an individual,</p>

### Health Risks

The following are summaries of the major health risks and common symptoms associated with alcohol and other drug use and abuse. This is not a complete listing but does provide an overview.

### **Government Warning:**

- According to the Surgeon General, women should not drink alcoholic beverages during pregnancy because of the risk of birth defects.
- Intoxication can impair brain function and motor skills; heavy use can increase risk of certain cancers, stroke, and liver and heart diseases.
- Consumption of alcoholic beverages impairs your ability to drive a car or operate machinery and may cause health problems. The above statements also hold true for the consumption of controlled substances as identified by the Ohio State Board of Pharmacy and include:

Schedule I: Drugs	Schedule II: Drugs	Schedule III: Drugs	Schedule IV: Drugs	Schedule V: Drugs
Cannabis Hallucinogens Narcotics	Narcotics Barbiturates Cocaine Crack Cocaine PCP Angel Dust Amphetamines and related stimulants	Doridan  Noludar	Darvon Talwin Placidyl Dalmane Librium Valium Serax	Fiorinal with Codeine

#### Alcohol Health Risks:

Alcohol in moderate amounts causes dizziness, dulling of the senses, and impairment of coordination, reflexes, memory and judgment. Increased amounts of alcohol produce staggering, slurred speech, double vision, mood changes and, possibly, unconsciousness. Larger amounts result in death. Alcohol causes damage to the liver, heart and pancreas. It also may lead to malnutrition, stomach irritation, lowered resistance to disease and irreversible brain or nervous system damage. Symptoms: Glazed eyes, obvious odor, pale and dry skin, broken blood vessels in facial area, slowed motor coordination and enlarged stomach.

#### Marijuana Health Risks:

Marijuana use leads to a substantial increase in heart rate. It impairs or reduces short-term memory and comprehension, and motivation and cognition are altered. With extended use it can produce paranoia and psychosis. Smoking marijuana damages the lungs and pulmonary system. Marijuana contains more cancer-causing agents than tobacco. It also lowers male sex hormones, suppresses ovulation, and causes changes in the menstrual cycle and possibly causes birth defects. Symptoms: Someone who uses marijuana may laugh inappropriately and have bloodshot eyes, dry mouth and throat, and a telltale odor of the drug, a poor sense of timing and increased appetite.

#### Cocaine and Crack Health Risks:

Cocaine and its derivative crack produce dilated pupils and elevated blood pressure, heart rate, respiratory rate and body temperature. They may also cause insomnia, loss of appetite, tactile hallucinations, paranoia, seizure and death. Symptoms: Someone using cocaine may experience muscle twitching, panic reactions, anxiety, numbness in hands and feet, loss of weight, a period of hyperactivity followed by a depression, a running or bleeding nose and sustained depression.

#### Barbiturates Health Risks:

In small doses, barbiturates produce calmness, relaxed muscles and lowered anxiety. Larger doses cause slurred speech, staggering gait and altered perception. Very large doses taken in combination with other central nervous system depressants (e.g., alcohol) cause respiratory depression, coma and sometimes death. Symptoms: A person who uses barbiturates may have poor muscle control, appear drowsy or drunk, become confused, irritable, and inattentive or have slowed reactions.

#### Amphetamines Health Risks:

Amphetamine use causes increased heart and respiratory rates, elevated blood pressure, and dilated pupils. Larger doses cause rapid or irregular heartbeat, tremors and physical collapse. An amphetamine injection creates a sudden increase in blood pressure that can result in stroke, high fever and heart failure. Symptoms: Individual using amphetamines might begin to lose weight, have periods of excessive sweating, and appear restless, anxious, moody and unable to focus. Extended use may produce psychosis, including hallucinations, delusions and paranoia.

#### Hallucinogens (including PCP, LSD, Mescaline, Peyote, Psilocybin) Health Risks:

PCP, or angel dust, interrupts the part of the brain that controls the intellect and impulsive behavior. PCP blocks pain receptors. Violent episodes, including self-inflicted injuries, are not uncommon. Chronic users report memory loss and speech difficulty. Very large doses produce convulsions, coma, heart and lung failure, or ruptured blood vessels in the brain. LSD, mescaline, peyote, etc. cause dilated pupils, elevated body temperature, increased heart rate and blood pressure, and tremors. Symptoms: Someone using PCP might appear moody, aggressive or violent. Such an individual may become paranoid and experience hallucinations and have time and body movements slowed. LSD users may experience loss of appetite, sleeplessness, confusion, anxiety and panic. Flashbacks may also occur.

#### Narcotics (including Heroin, Codeine, Morphine, Opium, Percodan, Fentanyl) Health Risks:

Because these narcotics are generally injected, the use of contaminated needles may result in AIDS and hepatitis. Symptoms of overdose include shallow breathing, clammy skin and convulsions. An overdose may result in a coma or even death. Symptoms: Some signs of narcotic use are euphoria, drowsiness, constricted pupils and nausea. Other symptoms include itchy skin, needle or "track" marks on the arms and legs, nodding, loss of sex drive and appetite. When withdrawing from the drug, sweating, cramps and nausea occur.

#### **Drug and Alcohol Treatment Resources**

Any student seeking assistance with an alcohol or substance abuse problem can also contact the Office of Student Life at 614-947-4700 or at [studentlife@franklin.edu](mailto:studentlife@franklin.edu). Franklin University does not offer professional counseling or rehabilitation services, but a list of all resources will be provided as well as a list of external agencies.



Any staff or faculty member who desires assistance with an alcohol or substance abuse problem should consult the appropriate employee manual for information regarding such services or contact Human Resources at [hr@franklin.edu](mailto:hr@franklin.edu).

If you or someone you know believes they are struggling with alcohol or drug abuse, view the links below for further information on counseling and treatment resources available:

- Help Guide.Org: Provides steps to Alcohol and Drug Abuse Treatment and Self Help

Alcohol Abuse: <http://www.helpguide.org/articles/addiction/alcohol-addiction-treatment-and-self-help.htm>

Drug Abuse: <http://www.helpguide.org/articles/addiction/overcoming-drug-addiction.htm>

- Substance Abuse & Mental Health Services Administration Substance Abuse Treatment Facility Locator: provides treatment options throughout the United States through a searchable database: <https://findtreatment.samhsa.gov/>
- Alcoholics Anonymous, Narcotics Anonymous, Codependents Anonymous, Al-Anon, and other self-help groups
- For information on off campus programs, employees and students may contact one of the following agencies based on their location:
  - Central Ohio: Hands On Central Ohio 614.221.6766 or 211
  - Beavercreek, OH: 800.917.3224 or 211
  - Brunswick, OH: 888.330.4211 or 211
  - Cambridge, OH: 740.439.4532
  - Indianapolis, IN: 317.926.4357 or 211
  - Lakeland, OH: 440.639.4420 or 211
  - Shelby, OH: 419.522.4357
  - Washington Court House, OH: 888.775.1260 or 211
  - Zanesville, OH: 740.454.1266

Franklin employees with health insurance benefits may seek assistance through Franklin University's Employee Assistance Program (EAP). The EAP is provided by Reliance Standard, it provides confidential counseling services to full-time employees, spouses, and dependent children. These programs deal with abuse, alcohol and drug abuse, depression, family and parenting problems, legal problems, stress, financial, and many others. Reliance Standard can be reached 24/7/365 at 1-855-775-4357, [rsli@acieap.com](mailto:rsli@acieap.com) or <http://rsli.acieap.com> Additionally, representatives from Aetna and Reliance Standard attend the Franklin University Wellness Fairs.

**Awareness Program**

The Drug-Free Schools and Communities Act Amendments of 1989 regulations require that the University distribute the information annually, in writing, concerning the possession, use, or distribution of alcohol and illicit drugs at the University. In addition to this information, the University provides related information on University sanctions for violation of its policies, on health risks of drugs and alcohol, and on resources for assistance with illicit use and abuse of alcohol and drugs.

**FRANKLIN UNIVERSITY CRIME STATISTICS**

In accordance with the “Student Right to Know and Campus Security Act of 1990” each institution within the state is required annually to prepare security reports on campus crime statistics for the preceding year. The following is a report for the Franklin University main campus for the calendar years of [2020-2022](#). Statistics reflect the calendar year of January 1 through December 31.

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# Franklin University

## Criminal Offenses

CLERY CRIME STATISTICS 2020-2022

Criminal Offense	YEAR	On Campus	Non-Campus	Public Property	Total
<b>Crimes Reported by Hierarchy</b>					
Murder/Non-negligent Manslaughter	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Manslaughter by Negligence	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Rape	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Fondling	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Incest	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Statutory Rape	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Robbery	2022	0	0	0	0
	2021	0	0	2	2
	2020	0	0	6	6
Aggravated Assault	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	5	5
Burglary	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Motor Vehicle Theft	2022	1	0	2	3
	2021	0	0	2	2
	2020	0	0	4	4
Arson	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
<b>Arrest and Referrals for Disciplinary Action</b>					
Liquor Law Arrests	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Drug Law Arrests	2022	0	0	1	1
	2021	0	0	0	0
	2020	0	0	4	4
Weapons Law Arrests	2022	0	0	2	2
	2021	0	0	0	0
	2020	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2022	0	0	0	0
	2021	1	0	0	1
	2020	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
<b>Violence Against Women Act (VAWA)</b>					
Domestic Violence	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	8	8
Dating Violence	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0
Stalking	2022	0	0	0	0
	2021	0	0	0	0
	2020	0	0	0	0

Franklin University

C l e r y  C r i m e  S t a t i s t i c s  2 0 2 0  - 2 0 2 2	HATE CRIMES - On-Campus	2020 Total			2021 Total			2022 Total			Category of Bias for Crimes Reported in 2022							
											Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity	Gender Identity	National Origin
		Criminal Offense																
	Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Larceny theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Franklin University

C l e r y  C r i m e  S t a t i s t i c s  2 0 2 2	HATE CRIMES - Non-Campus	2020 Total			2021 Total			2022 Total			Category of Bias for Crimes Reported in 2022							
											Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity	Gender Identity	National Origin
		Criminal Offense																
	Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Larceny theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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C l e r y  C r i m e  S t a t i s t i c s  2 0 2 0  -  2 0 2 2	HATE CRIMES - Public Property			Category of Bias for Crimes Reported in 2022								
		2020 Total	2021 Total	2022 Total	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity	Gender Identity	National Origin
	<b>Criminal Offense</b>											
	Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0
	Motor vehicle theft	0	0	0	0	0	0	0	0	0	0	0
	Arson	0	0	0	0	0	0	0	0	0	0	0
	Simple Assault	0	0	0	0	0	0	0	0	0	0	0
	Larceny theft	0	0	0	0	0	0	0	0	0	0	0
	Intimidation	0	0	0	0	0	0	0	0	0	0	0
	Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0