

## Library Policies:

Students are expected to abide by the [Franklin University Student Code of Conduct](#), [Franklin University Library Acceptable Use Standards](#) and the following [Social Networking Guidelines](#):

Please recognize that postings to social networking websites (such as Facebook, MySpace, etc.) can possibly be viewed by friends, family members and future employers. To ensure success in your current and future career endeavors, be mindful of negative or exploitative comments, pictures or videos posted to your social networking profile by either yourself or others.

Also, be mindful of those who may attempt to access your personal identification information on social networking sites with malicious intent and to guard such information with appropriate privacy settings.

Please note the following policies:

- No children are permitted on Franklin University campus.
- Cell phone conversations need to be taken into the lobby.
- Fax services are for students, faculty, staff, and alumni only, and are limited to 20 pages a day of outgoing faxes. Incoming faxes are not accepted.
- Please see the [Alumni/Public Borrowing Guide](#) , [Franklin Student, Faculty & Staff Borrowing Guide](#), [Equipment Borrowing Guidelines](#) and/or the [Library Services Overview](#) for details on services provided.
- Student meeting rooms (SMRs) are for groups of 2 or more. Please review the [SMR guidelines](#) for more information.

As much as we try to keep a quiet place to study and work, we realize that due to the collaborative nature of many of the assignments, and in giving assistance to our patrons, the library can get a little louder than some patrons require for their work environment. We do offer complimentary ear plugs—just ask at the circulation desk.

You are welcome to bring food and drink into the library.