

International Student
Application for
Undergraduate
Admission



The background is a blue-tinted photograph of a university campus. In the center, there is a clock tower with a large clock face. In the foreground, two people are walking away from the camera on a paved path. The overall scene is peaceful and academic.

Franklin University's Mission Statement

Franklin University is a student-centered, independent institution of lifelong higher education, working in partnership with central Ohio's business and professional community in a global context. The University provides undergraduate and graduate students, who often work full or part time, both the breadth of knowledge and the career-focused applications required of a balanced education.

Does Franklin Fit Your World?

See for yourself!

Check out the advantages of being a Franklin student

1.

LIVE WHERE YOU WANT.

- You can choose to live in your own apartment, with friends or with family. Franklin has no on-campus housing facilities or food services.
- Participate in activities that you enjoy! While Franklin University does not have sports teams or music groups, Columbus, Ohio has many activities and opportunities for entertainment.
- With a car or other reliable transportation, you can take courses at our Main Campus, downtown, or at one of our other central Ohio locations.

2.

TUITION YOU CAN AFFORD.

- Franklin's tuition prices are the lowest of any four-year, independent college in Ohio, and among the lowest 10% in the United States.
- You can pay your tuition up to 30 days after the start of classes.
- Since Franklin is a commuter school, you don't have to pay extra tuition for food and housing.
- All students — in-state, out-of-state and International — pay the same tuition rates.
- You can **apply for** academic scholarships to help lower your tuition costs.
- A limited number of on-campus, part-time jobs are available; University employees receive tuition assistance.

3.

LEARN WITH BUSY, WORKING ADULTS.

- You will be in class with other adult students who can share information about their careers.
- The average age of Franklin's undergraduate student population is 33.
- You can network with students and faculty to gain internships and employment after graduation.

4.

LEARN IT TODAY, USE IT TOMORROW.

- Franklin's courses are designed by industry professionals, and are continually updated to meet industry demands.
- Students learn through required group work, practical real world projects, class discussions and independent out-of-class learning.
- Relevant concepts promote a lifelong-learning mindset.
- Courses use online tools such as:
 - Chat rooms
 - Bulletin boards
 - Franklin Live!
 - Email
 - Personalized course Web sites

On-Campus Admission Requirements Checklist

For students who intend to study in Columbus, Ohio

Use this checklist to make sure you have completed all necessary application forms.

Application

- A completed Franklin University International Student Application for Undergraduate Admission
- A \$40 non-refundable application fee

English Proficiency Test

- Franklin does not offer a beginning level of English as a Second Language. Students applying from out of the country must show a score of:

TOEFL (Test of English as a Foreign Language)

- 45 for Internet-based,
- 133 for computer-based, or
- 450 for paper-based

OR

IELTS (International English Language Testing System)

- 4.5

Franklin University's institutional TOEFL code is 1229.

- All international students must take English placement tests through Franklin prior to the first trimester unless transfer credit is awarded for a college writing course from a U.S. institution. The TOEFL score is not used for placement in or out of undergraduate classes.

High School

- Official, certified copies of all original secondary and/or high school **diplomas or proof of high school, secondary or senior secondary school graduation, including official transcripts**, must be sent directly to Franklin University from the institution.

Certified copies can be made by one of the following: Secondary School, National Exams Council, Ministry of Education, U.S. Embassy or Consulate. All academic documentation submitted becomes the property of Franklin University.

College

- Official certified copies of original post-secondary academic records should be sent directly to Franklin by the issuing institution. If submitted by the student, the documents must be in a sealed, stamped envelope, unopened. Additional documents required are official copies of diplomas/certificates, official transcripts and syllabi for any courses for which specific credit is desired. All academic documentation submitted becomes the property of Franklin University.

Financial Documents

- A completed Financial Statement for F-1 visa form or a sponsor letter of support.
- An official statement from the sponsor's bank or financial institution with address, fax number and phone number on letterhead verifying the availability of funds in U.S. dollars for the entire first year of study (see Financial Statement for F-1 visa insert). Photocopies and facsimiles (faxes) will not be accepted.

Other Requirements

- If transferring from a college or university in the U.S., copies of your visa and passport must be submitted.
- The International Student Transfer Form must be signed and given to the International Student Advisor at the U.S. school the student is currently or was last attending.

Official English translations are required for all documents not written in English.

Send all required forms to:

Franklin University
International Student Services (ISS)
201 S. Grant Ave.
Columbus, Ohio 43215-5399 USA

Online Admission Requirements Checklist

For students who intend to study online, outside the United States

Use this checklist to make sure you have completed all necessary forms for application.

Application

- A completed Franklin University International Student Application for Undergraduate Admission
- A \$40 non-refundable application fee

English Proficiency Test

- Students applying from out of the country must show a score of:

TOEFL (Test of English as a Foreign Language)

- 79 for Internet-based,
- 213 for computer-based, or
- 550 for paper-based

OR

IELTS (International English Language Testing System)

- 6.0

Franklin University's institutional TOEFL code is 1229.

High School

- Official, certified copies of all original secondary and/or high school diplomas or proof of high school, secondary or senior secondary school graduation, including official transcripts, must be sent directly to Franklin University from the institution. Certified copies can be made by one of the following: Secondary School, National Exams Council, Ministry of Education, U.S. Embassy or Consulate. All academic documentation submitted becomes the property of Franklin University.

College

- Official certified copies of original post-secondary academic records should be sent directly to Franklin by the issuing institution. If submitted by the student, the documents must be in a sealed, stamped envelope, unopened. Additional documents required are official copies of diplomas/certificates, official transcripts and syllabi for any courses for which specific credit is desired. All academic documentation submitted becomes the property of Franklin University.

Official English translations are required for all documents not written in English.

Send all required forms to:

Franklin University
International Student Services (ISS)
201 S. Grant Ave.
Columbus, Ohio 43215-5399 USA

Available Online Majors

- Accounting
- Applied Management
- Business Administration
- Business Forensics
- Computer Science
- eMarketing
- Financial Management
- Forensic Accounting
- Healthcare Management
- Human Resources Management
- Information Technology
- Management
- Management Information Sciences
- Marketing
- Public Safety Management
- Web Development

Attention: Immigration law restricts international students on F-1 visas to only one online course per trimester while in the United States. International students planning to be full-time online students will need to do so from outside the United States. Visit www.uscis.gov for further information.

Follow the procedures on these pages only if you are a nonimmigrant or if you have, or wish to receive, an I-20 form* for F-1 visa holders.

Thank you for your inquiry regarding admission to Franklin University!

Enclosed are instructions for completing the International Student Application for Undergraduate Admission forms. All items on the Admission Requirements Checklist (pages 2 & 3) must be received before your application will be considered.

Once your application is complete and Franklin receives all of your official documents, your file will be submitted for approval. It takes approximately 4 weeks for your transfer evaluation to be completed. Incomplete or improperly completed items will result in a delay of processing your application.

To allow sufficient time for making living arrangements, establishing bank accounts, completing placement tests, attending orientation, registering for classes, and purchasing textbooks, international students are required to be in the U.S. at least three (3) weeks prior to the beginning of classes. International students on F-1 visas are required by the Department of Homeland Security regulations to study full time (12 credits or more per trimester).

Attention:

- If you want to be a student at Franklin University, do not come to the United States on a Visitor's Visa (B1/B2).
- You must fill out your own application. Applications submitted by family members or friends will be rejected.

International Student Application deadlines

Trimester	F-1 applicants outside the U.S.	F-1 applicants inside the U.S.	Nonimmigrant applicants other than F-1
Fall	July 1	August 1	August 1
Winter	November 1	December 1	December 1
Summer	March 1	April 1	April 1

*Form I-20 is a required document needed to apply for the F-1 visa.

Franklin is a great choice if you. . .

are independent,

are a self-motivated learner,

are comfortable with 6- or 12-week classes,

are willing to take evening courses,

have your own computer and

have a car or reliable transportation

to get around Columbus.



Franklin University
201 S. Grant Ave.
Columbus, Ohio 43215-5399 USA
1.614.797.4700
1.877.341.6300 (toll free in U.S.)
www.franklin.edu

International Student Application

For students who intend to study in Columbus, Ohio or online, outside the United States

Intended trimester of enrollment (choose one): **Fall** (September) **Winter** (January) **Summer** (April/May) **Year** _____

I want to be an: On-campus student (Columbus, Ohio) Online student outside the U.S.

Social Security number (if applicable) _____ - _____ - _____

Choose one of the following to describe your application:

New - never applied as a degree-seeking student **Renewal** - applied as a degree-seeking student but did not enroll **Re-admission** - attended the University as a degree-seeking student

PERSONAL DATA – Must be filled out by student

Print your exact legal name as it appears (or will appear) on your passport. All documents or correspondence sent to Franklin University should reflect this name. If admitted, this name will appear on all permanent records at the University.

Mr. Mrs. Ms. Last name/surname/family name _____

First name/given name _____ Middle name _____

Former name _____ Spouse's name _____

Address outside the United States (required) _____

_____ Country _____

Address in the United States _____

City _____ State _____ ZIP _____

Phone numbers (include area codes): 8 a.m. – 5 p.m. EST _____ After 5 p.m. EST _____

Fax number _____ Email address _____

Date of birth _____ / _____ / _____ Male Female

Country of birth _____ Country of citizenship _____

Are you married? Yes No

VISA INFORMATION:

If you are currently on a visa or are requesting an I-20 Certificate of Eligibility from Franklin University, complete the following:

Are you currently residing in the U.S.? Yes No - If yes, indicate the type of visa you have:

F-1 student visa F-2 dependent (attach copies of both sides of I-94)
 J-1 exchange visa J-2 dependent (attach copies of both sides of I-94)
 B-1 or B-2 (attach copies of both sides of I-94) H-1B employee or H-4 dependent (attach copy of I-797)
 Other: Specify the type of visa you have _____. Attach copies of your immigration documents.

Do you wish to change to F-1 status? Yes No

If you are in the U.S., indicate the date you entered the U.S. _____ / _____ / _____
month date year

If you are in F-1 status, what school issued your I-20? _____

Will you request Franklin University to issue the I-20 Certificate of Eligibility? Yes No

To issue the I-20 Certificate of Eligibility students must:

- 1) Be accepted to Franklin University as a registered (degree-seeking) student
- 2) Submit proof of financial responsibility

If you plan to bring your spouse and/or children and wish this information to be included in your I-20 Certificate of Eligibility, send the following information with your application:

Full name of spouse and/or children (including maiden name, if applicable), relationship, birthdate, birthplace and nationality

CONTINUED ON NEXT PAGE

ACADEMIC DATA

Educational History

List all educational institutions attended, beginning with the first year of primary school and ending with the last year of education (including the school in which you are currently enrolled, if any). Print the name of each certificate, diploma, or title earned in English and in your native language. Do not abbreviate or use initials. Add additional pages if necessary.

Unless the school attended routinely issues transcripts in English, official school records must be submitted in the original language with official English translations.

Name of Institution	City and Country	Attended From/To Month/Year	Diploma/ Certificate	Graduation Date
Primary/Secondary Schools				
Post-Secondary Schools/Universities				

One official copy of transcript(s) from each school you attended must be sent directly from the institution attended to the International Student Services Office. Transcript(s) must be received before any action can be taken.

Note: Failure to list ALL institutions previously attended or degrees pursued may result in loss of credit and dismissal from Franklin University. If you were previously enrolled in a graduate program that was not completed, please provide a written statement explaining the reasons for non-completion.

Study Plan

Choose ONE of the following:

- English as a Second Language Program (ESL): ESL Program only ESL with academic major
- Desired degree: Associate's (2-year) Bachelor's (4-year)
 - Subsequent (additional degree for students with the equivalent to a U.S. bachelor's degree)

Refer to Degrees, Majors and Minors Offered page in back pocket for a list of degrees and majors offered at Franklin University.

Desired major(s): _____

Desired minor (OPTIONAL): _____

Franklin University is committed to the goal of equal educational opportunities for students with disabilities. Questions or requests for reasonable accommodations for disability-related needs should be directed to the Office of Disability Services at 614.797.4700 or toll free in the U.S. at 1.877.341.6300.

How did you learn about Franklin University?

- | | |
|--|--|
| <input type="checkbox"/> Web Search
<input type="checkbox"/> Publicity
<input type="checkbox"/> Mailer
<input type="checkbox"/> Franklin Representative | <input type="checkbox"/> Event/Education Fair
<input type="checkbox"/> Referral: Name of referral _____
<input type="checkbox"/> Other _____ |
|--|--|

Degrees, Majors, and Minors Offered

Associate of Science (A.S.)

Accounting
Business Administration
Computer Science
Financial Management

Forensic Accounting
Information Technology
Organizational Leadership

Bachelor of Science (B.S.)

Accounting
Business Administration
Business Forensics
Computer Science
eMarketing
Financial Management
Financial Management*
(Financial Planning Concentration)
Forensic Accounting

Healthcare Information Systems Management
Human Resources Management
Management
Management Information Sciences
Marketing
Organizational Communication
Organizational Leadership*
Web Development
Undecided

Bachelor of Science (B.S.) Degree Completion

(For students who have an associate's degree or 24 semester hours of applied technology instruction in a related area)

Applied Management
Healthcare Management

Information Technology
Public Safety Management

Subsequent B.S. Degree

(For students who have previously earned a bachelor's degree)

Accounting
Business Administration
Business Forensics
Computer Science
eMarketing
Financial Management
Financial Management*
(Financial Planning Concentration)
Forensic Accounting
Healthcare Information Systems Management

Healthcare Management
Human Resources Management
Information Technology
Management
Management Information Sciences
Marketing
Organizational Communication
Organizational Leadership*
Web Development

Minors

Accounting
Business Forensics
Change Management
eMarketing
Financial Management
Global Business
Human Resources Management
Management
Management Information Sciences

Marketing
Marketing Promotions
Organizational Communication
Organizational Leadership
Process and Project Analysis
Public Relations
Public Safety Management
Web Design
Web Development

* Entire major not available online.

Financial Statement for F-1 Visa

To be filled out by the student who desires to receive an I-20 form for study in Columbus, Ohio:

Last name/surname/family name

First name/given name

Country of citizenship

I certify that I have the funds available to me for each trimester I am enrolled at Franklin University. The funds are from the following source(s):

- Personal savings
- Parent or personal sponsor
- U.S. sponsor (I-134 Affidavit of Support required)
- Other (please explain) _____

Documentation of financial support is required. The U.S. Embassy or Consulate and/or U.S. Immigration will also require financial support information. Request two (2) sets of documents: one for Franklin University and one for you to keep for your visa interview.

Signature of student

Date

Franklin University estimates a student's average cost per year to be:

	Undergraduate	Undergraduate – CIS Majors
Standard Tuition (two trimesters)	\$ 7,280	\$ 8,710
Living Expenses	\$12,700	\$12,700
Health Insurance	\$ 933	\$ 933
Total	<u>\$20,913</u>	<u>\$22,343</u>

(Add \$6,350 living expenses for a spouse and each child 12 years or older and \$3,175 for each child under 12.)

ALL COSTS AND FEES ARE SUBJECT TO CHANGE.

DO NOT PLAN TO WORK IN THE U.S. TO PAY FOR SCHOOL OR LIVING COSTS.

To be filled out by the sponsor:

I certify that I am financially supporting the student listed above for the duration of his/her studies at Franklin University. I have, in U.S. Currency, \$20,913 or \$22,343 (depending on the major) for this student, for tuition, living expenses, and health insurance, exclusive of travel funds. I am including a current bank account statement, which indicates the current balance on my account. I will also include a bank letter indicating financial history and ability to pay expenses.

Signature of parent or sponsor

Date

Name of parent or sponsor (please print)

Relationship to student

Address of parent or sponsor

International Student Tuition, Fees, and Scholarships

Tuition for Fall '08, Winter '09, and Summer '09 Trimesters

- International students pay the same tuition as all students at Franklin University
- There is NO out-of-state or out-of-country tuition
- Franklin University has the lowest tuition of any four-year independent institution in Ohio, and among the lowest 10% in the United States
- Tuition is due 30 days after the start of classes
- International students on F-1 visas are required by the U.S. Immigration regulations to study full time (12 credits or more per trimester)

Tuition and Fees

Standard undergraduate tuition, per credit hour (on campus or online).....	\$280
Computer Science, Web Development, Information Technology and Management Information Sciences courses (on campus or online).....	\$335

New International Students

Application Fee	\$40
A one-time, non-refundable fee to process the application	
Initial Processing Fee	\$50
A one-time, non-refundable fee is due after registration for the following services:	
• Orientation materials and processing	
• American Homestay Program/Housing information	
• Immigration advising	
• Change of immigration status processing	
• Health insurance information	

Estimated breakdown of living expenses for one trimester (15 weeks) in Columbus, Ohio

Room and Board (There are no dormitories at Franklin University.)	\$3,000
This includes estimated costs for: monthly apartment rent plus deposit, food, utilities (including phone service, gas, electric, and water). Most apartments are unfurnished and you are responsible to completely furnish them (including bed, table, and kitchen supplies).	
Medical Insurance	\$311
Transportation	\$325
Additional funds may be necessary to purchase a vehicle and auto insurance. Public transportation may not be reliable.	
Books	\$225
Miscellaneous	\$683
<i>Note:</i> The majority of Franklin students find it essential to purchase a personal computer to successfully finish Franklin courses.	

Scholarships Available to International Students

- The Franklin University Undergraduate Scholars Program (USA) is a competitive scholarship program for Franklin undergraduate students. Scholarship recipients are selected based on prior academic achievement and quality of essay. One-time scholarships will range from \$200 to \$2,000 each.

Scholarship Application deadlines

- Fall Trimester - July 1
- Winter Trimester - November 1
- Summer Trimester - March 1

To be competitive, students must have a cumulative GPA of 3.0 or higher.
For more information on scholarships visit: www.franklin.edu/go/finaid.

Payment Options

Please choose one of the three payment options below:

1. Bank draft or personal check made out to Franklin University

Return completed application with payment to:

Franklin University
International Student Services (ISS)
201 S. Grant Ave.
Columbus, Ohio 43215-5399 USA

2. Wire Transfer

Specify "Franklin University and Student's Name," the date of transfer and the amount.

- Huntington Account # 01892280545
- Huntington Swift # HUNTUS33
- Routing # 044000024
- The bank name is Huntington National Bank, 41 S. High St., Columbus, OH 43215, USA

After wiring the money, notify the Accounting Department at accounting@franklin.edu that the money has been transferred. Please include the student's name. Failure to send this email will cause a delay in processing.

3. Credit Card Authorization

To pay by credit card, please call Franklin University's phone payment number at 1.866.654.2433 (toll free in U.S.), available 24 hours a day.

For questions about making payments by phone, please call Franklin University's Business Office at 614.797.4700 or 1.877.341.6300 (toll free in U.S.). Business hours are Monday – Thursday 10 a.m. – 6:30 p.m., Friday 10 a.m. – 5 p.m. EST.

International Student Transfer Form

This form must be submitted by applicants who are currently in the U.S. on an F-1 student visa.

Part I: To be completed by student

This section authorizes the release of information about your attendance and your SEVIS record at your previous school. This form is part of the application process. You should not have your SEVIS record released to Franklin University until AFTER you have been accepted to Franklin University. **Upon acceptance, please provide the International Student Advisor of your previous school with a copy of Franklin's acceptance letter in order to request that your SEVIS record be released to Franklin University.**

Signature _____ Date _____

Last name/surname/family name _____ First name/given name _____

Social Security Number (if applicable) _____

Country of Citizenship _____ Country of birth _____ Date of birth _____

Part II: To be completed by International Student Advisor

Student's SEVIS identification number _____

Student's start date of studies at your school _____ End date _____

Student's authorized dates of Optional Practical Training (if applicable) _____

If student is accepted, the student's Transfer Release Date in SEVIS would be available on or after the following date _____

Remarks or recommendations *(Please do not release the student's SEVIS record until student has been accepted at Franklin University and can provide Franklin's acceptance letter.)*

International Student Advisor _____

Institution _____

Email _____

Phone _____

Address _____

Signature _____ Date _____

Please return to:

Franklin University (CLE214F10336000)

International Student Services (ISS)

201 S. Grant Ave. • Columbus, Ohio 43215-5399 USA

Phone: 614.797.4700, 1.877.341.6300 (toll free in U.S.) • Fax: 614.255.9515, 1.888.625.8678 (toll free in U.S.)