



# Office of International Services and Programs

## REINSTATEMENT

An F-1 student who has overstayed his or her authorized period of stay or has otherwise failed to maintain F-1 student status may be reinstated to lawful F-1 status at the discretion of a US Citizenship and Immigration Services (USCIS) District Director.

The USCIS Director may reinstate the student to lawful F-1 status, if he or she:

1. Establishes to the satisfaction of the USCIS Director that the violation of status resulted from circumstance beyond the student's control of that the failure to receive reinstatement to lawful F-1 status would result in extreme hardship to the student;
2. Is currently pursuing or intending to pursue, a full course of study at the school which issued the SEVIS Form I-20;
3. Has not engaged in unauthorized employment; and
4. Is not deportable on any ground other than section 241 (a)(1)(B) or (c)(i) of the ACT 9 (overstaying of failing to maintain status) 8 CFR 214.2 (f)(16)(i)

If you have been out of status **for 5 months or more** you must travel to reinstate to F-1 status.

### Application Procedure

Before applying you first need to do the following:

- Submit current bank statements from your sponsor showing the funding according to your major below:
 

○ All undergraduate business related majors	\$22,165
○ All undergraduate computer related majors	\$23,725
○ MBA	\$23,885
○ Masters in Marketing & Communication	\$23,885
○ Masters in Computer Science	\$22,785
- Register full time for the next available term

If you are a **current Franklin student**

- Pay off any remaining balance on your account

Submit the following documents to USCIS

- 1) A new SEVIS Form I-20 (be sure to sign)
- 2) Completed Form I-539
- 3) \$290 fee, check or money order made out to "U.S. Citizenship and Immigration Services" or USCIS
- 4) Original I-94 card
- 5) Copies of previously issued I-20s
- 6) Copy of the picture page and visa page of the passport
- 7) Verification of funding
- 8) Transcript from Franklin University and any other U.S. school attended
- 9) Written statement explaining your situation and why you failed to maintain valid F-1 status

MAILING ADDRESS:

USCIS  
P.O. Box 660166  
Dallas, TX 75266

If the reinstatement is approved, USCIS will endorse the SEVIS I-20 and I-94 and will mail both forms. Please be sure that a current mailing address is given.