

# Franklin University Nationwide Library

## Acceptable Use Standards

The computing and networking facilities in the Franklin University Nationwide Library are provided to support the research, teaching and learning needs of the University Community. The Library supports access to research materials and the use of computing technologies to: 1) identify, locate and use high-quality scholarly resources; and 2) to promote life-long learning, information literacy, and intellectual freedom.

Library computing and network users have a responsibility to use these resources in an ethical and legal manner. All users must comply with the [Student Code of Conduct](#), the appropriate sections of the [Employee Handbook](#), (under “Information Systems/Software”), the [Information Technology Acceptable Use Policy](#) and the Library Acceptable Use Standard (AUS).

The Franklin University Nationwide Library Acceptable Use Standards (AUS) applies to anyone who uses any component of the Franklin University Library computing and networking facility. By using any Library system(s), users agree to comply with the above mentioned Policies, Handbooks, Codes of Conduct or Acceptable Use Standards (AUS).

### **Standards for Acceptable Use**

**A.** Use of Library resources are primarily intended to support and promote academic purposes. These purposes include research, resource discovery that fulfills class assignments, enhancement of career development, support of instruction and the promotion of University related goals and objectives.

**B.** The Library provides access to information in keeping with the statements of intellectual freedom of the [American Library Association](#).

**C.** The Library recognizes that its facilities and services are an instrumental in supporting lifelong learning and information literacy, and that use of computer systems provides many valuable functions to users outside of those that support academic activities. The Library supports these functions as long as they do not conflict with other terms of this (AUS), other University policies or that limit the ability to effectively support the mission and goals of the Library and University.

**D.** The following are some of the activities which are not permitted within the Franklin University “Standards of Information Technology Conduct”. This list is not exclusive and other items may be added or changed as needed. If you are in doubt of the appropriateness of an activity, you are encouraged to contact the University Help Desk at [helpdesk@franklin.edu](mailto:helpdesk@franklin.edu) for guidance.

- Modification of system files
- Downloading of any software application onto Library systems
- Storing numerous or large files beyond the scope required for current coursework
- Attempting to hide one’s true identity by changing one’s username or real name (i.e. use of an alias)
- Use of an account not owned by the assigned user
- Unauthorized use of computing resources/facilities
- Use of inappropriate or unlawful material
- Waste of computer resources
- Unauthorized dissemination of course material and or software
- Personal usage
- Attempting to access unauthorized systems
- Unauthorized deliberate action which damages or disrupts a computing system, alters its normal performance or causes it to malfunction
- Sending obscene, racist, sexist, or harassing (political or ethnical) emails utilizing threatening language or actions
- Unauthorized or unsolicited mass mailings (i.e. SPAM)
- Viewing pornography
- Scams and pyramid schemes
- Propagating email viruses
- Theft of any University property, intellectual or otherwise

### **Disciplinary Actions**

Disciplinary Procedures for violation of the Student Code of Conduct are listed under “Non Academic Matters” in the [Student Code of Conduct](#) and under “Penalties for Misuse” in the [Information Technology Acceptable Use Policy](#). Further disciplinary actions may be taken as deemed necessary.