

Dress tips for Interviews and Career Fairs - Women

Women

- Suit with a skirt or a business pantsuit are both acceptable
- Color choices of navy, blue, tan, gray, burgundy, black, and beige are the best choices. Try to use solid colors or conservative prints
- Tailored blouse with a conservative neckline that coordinates nicely with your suit; preferable white, off white, or neutral color
- If you wear pants, they should be creased and tailored, not tight or flowing
- Skin-colored hosiery or hosiery that coordinates with your suit
- Shoes should be dark leather, closed-toe with low to moderate heels. Low-heeled pumps are the best choice.
- Briefcase or portfolio in place of a handbag or purse
- No excessively long fingernails. Use conservative nail polish; avoid unusual colors (e.g., green, blue, lavender)
- Small stud earrings instead of dangling or oversized earrings
- Use accessories in moderation. Use the Rule of 13: If you can count more than 13 accessories including buttons, bracelets, rings, earrings, and watch, you are overdoing it

General professional attire

Dos for women

- Shirts should be loosely fitting and not reveal undergarments
- Skirts and dresses should be approximately 2 inches above or below the knee and side slits should not exceed 3 inches
- Shoes should have closed toes and the heels less than 2 inches
- Keep makeup light and natural looking
- Use perfume sparingly
- Wear pants that fit comfortably with or without a crease

Don'ts for women

- Spandex or tight clothing
- Shorts or skorts
- Halters, tube tops, or sheer shirts
- Sandals/flip-flops
- Tacky or oversized jewelry
- Bare feet or legs
- Spaghetti-strap dresses



CAREER FAIR

*Dress tips fro Interviews and Job Fairs – Women cont'd***Men and women**

- Two piece matched suit is always the best and safest choice
- Everything should be clean and well pressed
- Keep jewelry to a minimum
- No visible body art. Cover tattoos with clothing if possible
- Breath mints—use one before greeting the interviewer/employer representative
- No gum, candy, or cigarettes
- Use perfume/colognes sparingly
- Visible body piercing, including nose, eyebrow, or multiple earrings in one ear
- Baggy, sloppy, tight, or ripped clothing
- Athletic wear such as sweats, T-shirts, or sneakers
- Excessive perfume, cologne, or after-shave

Additional tips

- Clothing should always be neat (pressed and clean) and professional
- It is best to be overdressed instead of underdressed
- Do not neglect personal hygiene
- Overall look should look professional and clean
- Hair should be clean, trimmed, and combed or styled
- Fingernails should be neat, clean, and trimmed
- Teeth should be clean
- Perfumes and colognes should be applied sparingly

