Test Taker Guide

Franklin University

V. 07162015
FAQ

What is Kryterion?

Kryterion is an online testing company that provides a convenient, low cost proctoring solution for students.

What do I need?

A computer, webcam, and internet connection.

Click here for specific technical requirements

How much does it cost?

On average, an exam will cost $7.60 (2 hours).

How It Works

Test Takers

1. Once you have created an account, you'll log in to register for an exam.

2. When you've logged in to launch an exam, one of our online proctors will be waiting to complete the verification process.

3. You will connect via your webcam and microphone with your proctor, who will first ask you to hold a valid ID up to the camera.

4. After the proctor verifies that your ID matches your image appearing on their web camera, they will ask you to pan the area around your computer using your webcam.

5. The Proctor will then request control of your computer and enter in the exam password.
Step by Step Instructions

1. Visit your school’s Portal Page.

2. Click on “Create an Account”
   
   **User Id:**
   
   **Password:**
   
   New User? [Create an Account]
   
   Forgot your [User Id] or [Password]? [Login]

3. Fill out the form. **IMPORTANT – Select the correct Time Zone for your location and the correct School/Institution.**
4. Login with your User ID/Password
   a. Once logged in you will see the Dashboard page

5. To register for an exam, click on New Exam
   Exams must be registered at least 2 days in advance. No last minute registrations.

   a. Select the Term e.g. Fall 2014
   b. Select the Exam
   c. Select a Date
   d. Select a Time (Times are displayed in your TimeZone. If your TimeZone is incorrect, edit your Profile)
6. Confirm and Pay for the Reservation

If you don’t pay for the reservation at that time, the reservation will be held for 24 hours, after which it will be automatically cancelled. You will not be able to launch the exam until it is paid for. Click on “Pay Now” to complete the reservation.

**IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL, YOUR EXAM IS NOT SCHEDULED**

7. Launch your exam at your scheduled time.
   a. You will see a countdown to your scheduled time. You can cancel or reschedule this exam before the scheduled time. Cancelling an exam will process a refund
automatically.

b. At your scheduled time, your exam will be available. Click on the “Thumbs Up” icon.

8. Follow the instructions of the Proctor.

Support

Click Here for Support
Technical Requirements
Test Your System