Post-Secondary Enrollment Option Program (PSEOP)

A jump-start to college for high school students
Enhance your high school education through PSEOP at Franklin University

The Franklin University Post-Secondary Enrollment Option Program (PSEOP) is designed for highly motivated and accomplished Ohio high school students who want to gain an understanding of advanced academic work and prepare for further studies. Most students who participate in Franklin’s PSEOP are juniors and seniors in high school, although some exceptional freshmen and sophomores are also accepted.

If approved by your local school district, you may be eligible to take college courses under PSEOP. As a PSEOP student, you can choose to earn only college credit or both high school and college credit. However, college courses taken through PSEOP should supplement your high school education, not replace or substitute coursework available at your high school.

Qualifications for PSEOP

• High school freshmen and sophomores must have a minimum cumulative GPA of 3.25 or higher.
• High school juniors and seniors must have a minimum cumulative GPA of 3.0 or higher.
• All PSEOP applicants must take Franklin University placement examinations and place into COMM 120 - College Writing. If a PSEOP applicant wishes to take math courses or courses for which prior math credit is a prerequisite, students must achieve placement into MATH 150 - Fundamental Algebra. Testing into a lower level of math will not hinder a student’s application for admission, rather, the student would not be eligible to take math courses or courses for which math is a prerequisite if accepted.
• Must have a B average or better in a high school subject in order to study that subject at Franklin.

Franklin University does not discriminate on the basis of race, religion, color, sex, age, national origin, disability, or veteran status in admission of students, educational programs and policies, employment, and other activities.

Students seeking accommodations for disabilities should contact the Office of Disability Services at 614.797.4700 or access@franklin.edu.

How PSEOP works

• PSEOP Option A
  Receive college credit only. The student pays for tuition, fees, and books.

• PSEOP Option B
  Receive both high school and college credit. The student’s school district is responsible for the cost of tuition, fees, and textbooks. However, if a passing grade is not earned or a course is dropped after published deadlines, the student can be charged for part or all of the tuition for the course by the school district. A limited number of students will be admitted under Option B.

Admission Information

A limited number of Option B PSEOP students will be accepted each eligible term. However, any Option A student who meets GPA and testing requirements will be accepted. Once the application deadline for each term is reached, there will be a full administrative review of all eligible Option B candidates, and those who are the most qualified will be accepted. Preference will be given to those students who have already participated in PSEOP at Franklin and have earned an average of B or better in all coursework.
Program Regulations

- All PSEOP students must successfully complete PF 121 - Basic Learning Strategies before any other college coursework can be attempted. This two-credit-hour course will count toward any total credit-hour allotment provided by the student’s high school guidance counselor.

- PSEOP Option B students can take a maximum of eight semester hours per trimester during Fall and Winter Trimesters. The PSEOP Academic Advisor will work with Option B students to follow guidance counselor recommendations up to eight hours per eligible trimester, but not more. Option A students will work with the PSEOP Academic Advisor to determine an appropriate amount of credits per eligible trimester.

- Any PSEOP student who fails a course or withdraws from the course after the first week may be dropped from all other current-term courses that have not already started and will not be able to register or reapply for the program in the future. Also, if a passing grade is not earned or a course is dropped after published deadlines, the student can be charged for part or all of the tuition for the course by the school district.

Steps to apply for PSEOP at Franklin

1 CONTACT your guidance counselor to learn about your high school’s requirements for enrollment in PSEOP.

2 SUBMIT the following to Franklin University:
   - Completed application, including your guidance counselor’s signature
   - Sealed copy of your official high school transcript (with your GPA) and official transcripts sent from any other colleges or universities you’ve attended
   - Copy of your upcoming high school schedule (if available)

3 CONTACT the PSEOP Academic Advisor to arrange placement testing.

4 TAKE PLACEMENT TESTS through Franklin’s Student Learning Center.

Decision letters will be mailed to applicants within one month of the application deadline.

Application Deadlines

Fall Trimester – June 1
Winter Trimester – October 1
PSEOP Frequently Asked Questions

Q: Do I need to take a test to be accepted?
A: Yes, applicants are required to take Franklin University placement exams as part of the PSEOP application process.

Q: How many classes can I take at Franklin during a trimester?
A: PSEOP Option B students can take a maximum of eight semester hours per trimester during Fall and Winter Trimesters. The PSEOP Academic Advisor will work with Option B students to follow guidance counselor recommendations up to eight hours per eligible trimester, but not more. Option A students will work with the PSEOP Academic Advisor to determine an appropriate amount of credits per eligible trimester.

Q: How will I work my Franklin University classes around my high school classes and activities?
A: Balancing high school obligations and college coursework can be challenging. When scheduling your classes with the PSEOP Academic Advisor, you will discuss your responsibilities to determine a course schedule that works best for you.

Q: Where are classes taught?
A: Courses are offered at Franklin University's Central Ohio locations in downtown Columbus, Delaware, Dublin, and Westerville.

Q: May I take classes online?
A: When scheduling your classes with the PSEOP Academic Advisor, it will be important to discuss your educational background and personal learning style to determine if online courses are right for you.

Q: I am interested in PSEOP Option B. May I take classes through PSEOP in the summer?
A: No, PSEOP-related tuition-free classes are only available to you during Fall and Winter Trimesters.

Q: Can I take any classes I want through Franklin's PSEOP?
A: You are eligible to take classes for which you've met the course requirements, either through placement testing or previous college coursework.

Q: What about transfer credits from other colleges?
A: Franklin University can accept transfer credit that you earn from other accredited colleges while you are in high school or once you've graduated. Credits earned from Franklin University courses may be transferred to other schools as well.

Q: What happens if I drop a Franklin course after it has started or if I don't pass a class?
A: Any PSEOP student who fails a course or withdraws from the course after the first week may be dropped from all other current-term courses that have not already started and will not be able to register or reapply for the program in the future. Also, if a passing grade is not earned or a course is dropped past published deadlines, the student can be charged for part or all of the tuition for the course by the school district.

Q: I'm a good high school student. How much harder can college be?
A: The pace and expectations of college-level learning may be more rigorous than what you're accustomed to. However, PSEOP students who are organized, have strong time-management skills, submit high-quality work, and participate in class discussions are better prepared to excel in college courses.

Q: Is Franklin University accredited?
A: Yes, Franklin University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools (312.263.0456) and authorized by the Ohio Board of Regents.
# Post-Secondary Enrollment Option Program (PSEOP) Application for Admission

## STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
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Social Security Number | Date of Birth | □ Male □ Female |
|------------------------|--------------|---------------|

Address

City | State | ZIP |
|-----|------|-----|

Home Phone Number | Cell Phone Number |
|------------------|------------------|

Email

Ethnic origin (you may select multiple)*

- □ Asian, Pacific Islander
- □ American Indian or Alaska Native Asian
- □ Black or African American
- □ Hispanic/Latino
- □ Non-Hispanic/Non-Latino
- □ Native Hawaiian or other Pacific Islander
- □ White
- □ Non-resident Alien

*Information will not be used for admission purposes

## PRIMARY (CUSTODIAL) PARENT/GUARDIAN’S INFORMATION

<table>
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<tr>
<th>Full Name</th>
<th>Home Phone Number</th>
<th>Cell Phone Number</th>
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</thead>
</table>

Email

## SECONDARY (CUSTODIAL) PARENT/GUARDIAN’S INFORMATION

<table>
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<tr>
<th>Full Name</th>
<th>Home Phone Number</th>
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Cell Phone Number

Email

## EMERGENCY INFORMATION

In case of emergency, please notify the following person(s):

- □ Primary parent/guardian
- □ Secondary parent/guardian
- □ Other _____________________________________

## ACADEMIC INFORMATION

<table>
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<th>High School</th>
<th>School District</th>
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Address

City | State | ZIP |
|-----|------|-----|

Guidance Counselor’s Name

Guidance Counselor’s Phone | Guidance Counselor’s Email
|--------------------------|

Expected high school graduation month/year | Intended trimester of enrollment in Franklin University’s PSEOP: Fall 20_____ Winter 20_____

High school class during intended trimester of enrollment in PSEOP: □ Freshman □ Sophomore □ Junior □ Senior

Cumulative GPA | Number of University semester hours allowed per term as permitted by high school guidance counselor

Intended College Major

## ENROLLMENT OPTION

- □ PSEOP Option A – Student enrolls in courses to receive college credit. The student is responsible for all costs.
- □ PSEOP Option B – Student enrolls in courses to receive both high school and college credit, and the student’s school district is responsible for the cost of tuition, fees, and books.

Franklin University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools, 30 North LaSalle St., Suite 2400, Chicago, IL 60602-2504, 312.263.0456.
Sign your initials in each box as indicated:

_____ I affirm that, to the best of my knowledge, the information submitted for evaluation is complete and accurate. I also understand that I must abide by all the rules, regulations, and policies of Franklin University as stated in, but not limited to, the Franklin University Academic Bulletin and Student Code of Conduct.

_____ I have been apprised of and understand all the options available to me under the Post-Secondary Enrollment Option Program (PSEOP). I have received counseling on the advantages and disadvantages, as well as the responsibilities associated with each option.

_____ I understand that all grades earned as a result of taking classes at Franklin University will become part of an academic record that will be permanently maintained at the University.

_____ I understand that high school students enrolling in Franklin University classes through PSEOP are required to provide permission to permit release of enrollment information to various third parties.

_____ I understand that Franklin University adheres to FERPA standards, and therefore I give my permission to the Franklin University Registrar to release full enrollment/completion information to all third-party persons/agencies required by law.

_____ I understand that students enrolled for high school credit must have their daily/weekly attendance reported back to their high school. Therefore, I agree to have my instructor(s) sign an attendance form after each class session and return that signed form to my high school attendance office on a weekly basis. Failure to have the attendance form signed and delivered to my home school may result in dismissal from my Franklin University class(es).

_____ I understand that the information given in this application will be treated as confidential data and will be used only by authorized Franklin University personnel. I also agree to notify Franklin University if any of the provided information changes.

_____ I authorize and consent to Franklin University’s use of photographs, audio files, and videos of me in its official publications, online applications, and publicity. I agree that the photographs, negatives, digital files, and audio files are the exclusive property of Franklin University.

Student
__________________________________________________________________________________________________
Signature Date

Parent/Guardian
____________________________________________________________________________________________
Signature Date

I affirm that, to the best of my knowledge, the information submitted for evaluation is complete and accurate and that the above-named student meets the minimum cumulative GPA requirement for application to Franklin University. I also agree to notify Franklin University if any of the provided information changes.

Guidance Counselor
__________________________________________________________________________________________
Signature Date

Applicants must receive approval from their high school guidance counselor in order to be eligible for PSEOP Option A or B. High school freshmen and sophomores must have a minimum cumulative GPA of 3.25 or higher, while high school juniors and seniors must have a minimum cumulative GPA of 3.0 or higher to apply for PSEOP at Franklin University. All applicants must take Franklin University placement examinations and place into COMM 120 - College Writing. Applicants must have a B average or better in a high school subject in order to study that subject if accepted to PSEOP at Franklin University.

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