

If you or your parent were unable to use the IRS Data Retrieval or if Franklin sent you mail/email requesting a 2015 IRS Tax Transcript, you **MUST** request a "transcript" of the federal tax return you filed with the IRS for 2015 (a copy of a tax return is not acceptable).

You may request TAX RETURN TRANSCRIPTS real time online or by mail at irs.gov/transcripts. Click on one of the blue boxes to get your transcript/letter instantly online or by mail. Or you may complete a paper request by submitting an IRS Form 4506-T. *Note: If you an amended tax return (1040X), a Signed Copy of the 1040X must be attached with the Return Transcript and submitted to our office. Check the appropriate box(es) below for student and parent tax information.*

STUDENT TAX INFORMATION:

<input type="radio"/>	I, the student, DID FILE a 2015 IRS Tax Return (Filer), and: <ul style="list-style-type: none"> <input type="checkbox"/> I DID use IRS Data Retrieval when completing the FAFSA and did not change the IRS information. <input type="checkbox"/> I DID NOT use IRS Data Retrieval. I have enclosed my Tax Return Transcript with this form. <ul style="list-style-type: none"> • If you did NOT use IRS Data Retrieval and have requested your Tax Return Transcript, submit it with this form when received. <input type="checkbox"/> I was selected for verification by Franklin University for the 2016-17 award year and had previously submitted my 2015 IRS Tax Return Transcript or used IRS Data Retrieval and did not change the IRS information. 									
<input type="radio"/>	I, the student, DID NOT, and WAS NOT REQUIRED to file an IRS Tax Return (Non-filer). <ul style="list-style-type: none"> <input type="checkbox"/> I was NOT employed and had no income earned from work in 2015. <input type="checkbox"/> I did work during the 2015 year. Attach W-2's and list income below from all employers during 2015 (even if you did not receive a W-2). If more space is needed, attach a separate sheet with name and Student ID. 									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Student Employer's Name:</th> <th style="width: 20%;">2015 Amount Earned</th> <th style="width: 20%;">W-2</th> </tr> </thead> <tbody> <tr> <td> </td> <td style="text-align: center;">\$</td> <td style="text-align: center;"><input type="radio"/> Yes <input type="radio"/> No</td> </tr> <tr> <td> </td> <td style="text-align: center;">\$</td> <td style="text-align: center;"><input type="radio"/> Yes <input type="radio"/> No</td> </tr> </tbody> </table>	Student Employer's Name:	2015 Amount Earned	W-2		\$	<input type="radio"/> Yes <input type="radio"/> No		\$	<input type="radio"/> Yes <input type="radio"/> No
Student Employer's Name:	2015 Amount Earned	W-2								
	\$	<input type="radio"/> Yes <input type="radio"/> No								
	\$	<input type="radio"/> Yes <input type="radio"/> No								

PARENT TAX INFORMATION:

<input type="radio"/>	I, the parent, DID FILE a 2015 IRS Tax Return and: <ul style="list-style-type: none"> <input type="checkbox"/> I DID use IRS Data Retrieval when completing the FAFSA and did not change the IRS information. <input type="checkbox"/> I DID NOT use IRS Data Retrieval. I have enclosed my Tax Return Transcript with this form. <ul style="list-style-type: none"> • If you did NOT use IRS Data Retrieval and have requested your Tax Return Transcript, submit it with this form when received. <input type="checkbox"/> My child was selected for verification by Franklin University for the 2016-17 award year and had previously submitted my 2015 IRS Tax Return Transcript or used IRS Data Retrieval and did not change the IRS information. 									
<input type="radio"/>	I, the parent, DID NOT, and AM NOT REQUIRED to file an IRS Tax Return (Non-filer). <ul style="list-style-type: none"> <input type="checkbox"/> I, the parent, was NOT employed and had no income earned from work in 2015. <input type="checkbox"/> I, the parent, did work during the 2015 year. Attach W-2's and list income below from all employers during 2015 (even if you did not receive a W-2). If more space is needed, attach a separate sheet with the student's name and Student ID. 									
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	\$	<input type="radio"/> Yes <input type="radio"/> No								
	\$	<input type="radio"/> Yes <input type="radio"/> No								

Section D: Certification and Signatures

I certify that all information and documentation submitted is true and correct to the best of my knowledge. I understand that purposely providing false or misleading information on this form may result in a reduction or repayment of aid, fines, imprisonment, and/or disciplinary action up to and including dismissal from the University. If asked, I agree to provide additional proof of the information/documentation provided with this form. I authorize Franklin University to verify any third party documentation which I have submitted.

Student Signature _____

Date: _____

Parent Signature _____

Date: _____

Return all documents to: Financial Aid, Franklin University, 201 S. Grant Ave. Columbus, OH 43215

Fax: 614.255.9478 Email: finaid@franklin.edu